



Since 1994



AY: 2022-23

**Date:** 1<sup>st</sup> December 2022

### **MEETING NOTICE**

#### **Internal Quality Assurance Cell (IQAC)**

Internal Quality Assurance Cell (IQAC) meeting is scheduled with following agenda as below. All members are requested to make it convenient to attend the same.

**Date of Meeting:** 15<sup>th</sup> December 2022

**Venue:** Manthan (Board room), 6th floor, IMERT, Karvenagar.

**Time:** 11.00 am.

**Agenda No.1:** To read and confirm the Minutes of Meeting (MoM) from a previous meeting.

**Agenda No.2:** To update on MBA Induction programme for MBA I year.

**Agenda No.3:** To update information regarding the current status of the Commodity Derivatives programme initiated by IMERT in association with Security Exchange Board of India (SEBI).

**AgendaNo.4:** Brainstorming for various suggestions for students' employability enhancement.

**Agenda No. 5:** Staff Development programme initiatives.

**Agenda No. 6:** Celebrations of Days of National and International importance.

Dr.Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by



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**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting**

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 15<sup>th</sup> December 2022 at 11.00 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society/ Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Mr. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator



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**Discussion and Resolutions:** In details discussion and identification of areas of concern were done by the IQAC Committee meeting on above mentioned agendas. Following were the details of decisions taken unanimously

**Agenda No.1:**

To read and confirm the Minutes of Meeting (MoM) from a previous meeting

**Resolution No. 1:**

Dr. Pranav Kayande reviewed the Minutes of Meeting (MoM) and conducted a discussion on the actions taken in response to the decisions made during the IQAC meeting held on August 1st, 2022.

Proposed by: Dr Pranav Kayande

Seconded by: Dr Shubhangee Ramaswamy

**The resolution was passed unanimously.**

**Agenda No.2:**

To update on MBA Induction programme for MBA I year.

**Resolution No. 2:**

Dr. Shubhangee Ramaswamy provided a comprehensive update to the members, highlighting the successful execution of the Three-Week Induction Programme. The program commenced on November 18, 2022, and was inaugurated with the presence of Dr. Umesh Deshpande – GM, Mercedes Benz, who delivered an inspiring speech as the chief guest for the Induction program. The Induction encompassed a diverse range of sessions, including a special session led by Mr. Girish Khatri, the Founder of Khatri Ice-Creams. These sessions covered a wide spectrum of subjects, addressing essential topics such as Career Guidance, Outcome-Based Education and Evaluation, Managerial Skill Development, Mindset Cultivation, Netiquettes, Personal Grooming, and a comprehensive overview of the Student Council and Code of Conduct. The Induction further incorporated Outdoor Management Training sessions and Foundation courses as integral components. Additionally, the programme included a Pre-Assessment Test facilitated by First Naukri, which aimed to evaluate the readiness of students for their academic journey.

Proposed by: Dr Shubhangee Ramaswamy

Seconded by: Shri Bhausaheb Jadhav

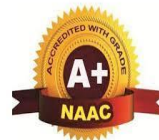
**The resolution was passed unanimously.**



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**Agenda No.3:**

To update information regarding the current status of the Commodity Derivatives programme initiated by IMERT in association with Security Exchange Board of India(SEBI).

**Resolution No. 3:**

Dr. Mangalgouri Patil informed the members that a successful Commodity Derivatives awareness program was conducted for farmers in collaboration with SEBI. The event took place in Baramati on August 11th, 2022.

Proposed by: Dr Mangalgouri Patil

Seconded by: Ms.Shilpa Buduk

**The resolution was passed unanimously.**

**AgendaNo.4:**

Brainstorming for various suggestions for students' employability enhancement.

**Resolution No. 4:**

Brainstorming regarding the students' employability enhancement took place among the members. Dr Milind Jagtap urged to the Corporate Relations Department (CRD) of IMERT to organize employability enhancement programs. Dr Shubhangee Ramaswamy informed the members about upcoming activities, including AMCAT tests, Mock interviews and soft skill training sessions by FUEL.

Proposed by: Dr Milind Jagtap

Seconded by: Mr. Abhishek Pandey

**The resolution was passed unanimously.**

**Agenda No. 5:**

Staff Development programme initiatives.

**Resolution No. 5:**

Dr. Jitendra Bhandari briefed the members that IMERT has organised Staff Development programme (SDP) for the Non-teaching staff in the month of October 2022. Dr Ravi Achaliya (Assistant Professor, IMERT) was the resource person.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr. Pranav Kayande

**The resolution was passed unanimously.**



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**Agenda No. 6:**

Celebrations of Days of National and International importance.

**Resolution No. 6:**

Dr. Shubhangee Ramaswamy provided an overview to the members about the approach taken for celebrating Days of National and International importance. These days encompassed significant events such as Mahatma Gandhi Jayanti, World Mental Health Day, Vachan Prerna Diwas, Dasahera, and Diwali, all celebrated in the month of October 2022. Dr. Shubhangee Ramaswamy specifically Directed Dr. Jitendra Bhandari to coordinate the celebration of National Start-up Day with the assistance of Prof. Vivekanand Gaikwad and the Entrepreneurship Development (ED) cell members.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Jitendra Bhandari

**The resolution was passed unanimously.**

Dr. Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by



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**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

**Date of Meeting:** 15<sup>th</sup> December 2022

**Venue:** Manthan (Board room), 6th floor, IMERT, Karvenagar.

**Time:** 11.00 am.

**Attendance**

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr.Shubhangee Ramaswamy	Chairperson	
3	Mr. Abhishek Pandey	Industry Representative	
4	Ms. Shilpa Buduk	Local Society/ Trust Representative	
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11	Dr. Pranav Kayande	IQAC Coordinator	



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### **Action Taken Report**

On the decision taken during IQAC meeting held on 15<sup>th</sup> December 2022, the following actions were taken:

<b>Sr.No.</b>	<b>Decisions</b>	<b>Action Taken</b>
1	To organize Employability enhancement programs for students.	IMERT organized Employability Enhancement Skill Development session on 16 <sup>th</sup> December 2022, Training on Vedic Maths on 20 <sup>th</sup> December 2022 and AMCAT tests held in January 2023.
2	To celebrate National Startup Day.	National Startup Day was successfully organized by IMERT in association with FMCIII on 16th January 2023. Distinguished entrepreneurs shared their views and experiences during the event.

Dr.Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by