



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

Date: 24<sup>th</sup> April 2023

**MEETING NOTICE**

**Internal Quality Assurance Cell (IQAC)**

Internal Quality Assurance Cell (IQAC) meeting is scheduled with following agenda as below. All members are requested to make it convenient to attend the same.

**Date of Meeting:** 4<sup>th</sup> May 2023

**Venue:** Manthan (Board room), 6th floor, IMERT, Karvenagar.

**Time:** 2:00 PM.

**Agenda No. 1:** To read and confirm agenda of previous meeting.

**Agenda No. 2:** To continue Student Employability Initiatives through MS Office Training offered by IIT Kanpur.

**Agenda No. 3:** To create awareness about Entrepreneurship among the students.

**Agenda No. 4:** To initiate activities related to Students Mental Health.

**Agenda No. 5:** To analyse village situation post Unnat Bharat Abhiyan (UBA) survey visit.

**Agenda No. 6:** Promoting Social awareness among student through Nelda participation.

Dr. Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting**

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 4<sup>th</sup> May 2023 at 2:00 PM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society/ Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Mr. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

**Agenda No. 1:**

To read and confirm agenda of previous meeting.

**Resolution No. 1:**

Dr. Pranav Kayande read and confirmed the MOM of previous meeting, as circulated to the members. He briefed Action Taken Report (ATR) related to the MOM as Karmanta 2023 took place on 20<sup>th</sup>, 23<sup>rd</sup>, 24<sup>th</sup> and 25<sup>th</sup> March 2023. It included Management games, Traditional day, Sports, and Cultural events. HR Conclave on Theme – Industry 5.0 and Alumni meet were organized on 4<sup>th</sup> March 2023. Distinguished industry resources and Alumni graced the events. Session on Intensity workout on International Woman's Day. Demo sessions for



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

JGATE, Prowess, EBSCO, E-Database of IMERT Library held on 10 March 2023. Purchase Order for CMIE (Center for Monitoring Indian Economy Pvt Ltd)- Prowess for Interactive Querying E Database was given on 15<sup>th</sup> March 2023, EBSCO on 17<sup>th</sup> March 2023. MBA Semester II and IV commenced on 15<sup>th</sup> February 2023 after sharing Time Tables and Teaching plans with students by MBA I and II coordinators and Subject Teachers respectively, based upon Subjects allocation finalized during Faculty meetings. Industrial Visits took place as follows – Cotton King & Nandan Dairy Baramati on 28<sup>th</sup> March 2023 and National Stock Exchange Mumbai on 29<sup>th</sup> March 2023.

Informed by: Dr Pranav Kayande  
Seconded by: Dr Mangalgouri Patil  
**This resolution was passed unanimously.**

**Agenda No. 2:**

To continue Student Employability Initiatives through MS Office Training offered by IIT Kanpur.

**Resolution No. 2:**

Dr. Ramaswamy proposed the continuation of the value-added MS Office certification program offered by IIT Kanpur EICT for first-year MBA students. Prof. Amruta Kshirsagar, the coordinator for MBA first-year students, will lead the discussion and oversee its implementation.

Proposed By: Dr Shubhangee Ramaswamy  
Seconded by: Mr. Abhishek Pandey  
**This resolution was passed unanimously.**

**Agenda No. 3:**

To create awareness about Entrepreneurship among the students.

**Resolution No. 3:**

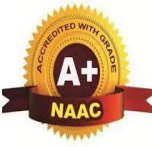
Dr. Jitendra Bhandari suggested that Vivekanand Gaikwad and the Entrepreneurship Development cell team should arrange an Entrepreneurship Development session, inviting an experienced dignitary to impart their knowledge and share their experiences.



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

Proposed by: Dr Jitendra Bhandari

Seconded by: Dr Milind Jagtap

**This resolution was passed unanimously.**

**Agenda No. 4:**

To initiate activities related to Students Mental Health.

**Resolution No. 4:**

Dr. Mangalgouri Patil recommended incorporating dedicated practice sessions on students' mental health, recognizing the importance of raising awareness alongside our regular Yoga, Sports, and Cultural events. Prof. Sachin Kshirsagar and Prof. Pranjal Jadhav are tasked with spearheading the organization of the Sahaj Yoga workshop.

Shared by: Dr.Mangalgouri Patil

Seconded by: Dr Shubhangee Ramaswamy

**This resolution was passed unanimously.**

**Agenda No. 5:**

To analyse village situation, post Unnat Bharat Abhiyan (UBA) survey visit.

**Resolution No. 5:**

Honorable Shri Bhausaheb Jadhav, Executive President of the MM Group, suggested to Prof. Pranjal Jadhav, UBA Coordinator, to organize a visit to the villages adopted by IMERT as part of the Unnat Bharat Abhiyaan (UBA) initiative by the Ministry of HRD, Government of India. Prof. Pranjal Jadhav and the ISR team will assess the challenges encountered by the villagers using survey data and work collaboratively with the villagers to find solutions to these issues.

Proposed by: Hon. Shri Bhausaheb Jadhav

Seconded by: Dr Shubhangee Ramaswamy

**This resolution was passed unanimously.**



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

**Agenda No. 6:**

Promoting Social awareness among student through Nelda participation.

**Resolution No. 6:**

Dr. Shubhangee Ramaswamy emphasized the importance of enhancing social and environmental awareness and involvement through the Nelda Project. Nelda focuses on the regular planting and conservation of trees, with IMERT professors and students (mentor-mentee groups) working in collaboration with Nelda Foundation volunteers to achieve this goal on a weekly basis.

Proposed by: Dr Shubhangee Ramaswamy  
Seconded by: Hon. Shri Bhausahab Jadhav  
**This resolution was passed unanimously.**

Dr.Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

**Date of Meeting:** 4<sup>th</sup> May 2023

**Venue:** Manthan (Board room), 6th floor, IMERT, Karvenagar.

**Time:** 2:00 PM.

**Attendance**

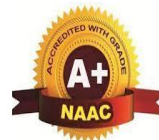
Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr.Shubhangee Ramaswamy	Chairperson	
3	Mr. Abhishek Pandey	Industry Representative	
4	Ms. Shilpa Buduk	Local Society/ Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Mr. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	



Since 1994

**Marathwada MitraMandal's**  
**INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING**  
**(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2022-23

## **Action Taken Report**

On the decision taken during IQAC meeting held on 4<sup>th</sup> May 2022, the following actions were taken -

Sr. No.	Decision	Action Taken
1	Employability Enhancement initiative: MS Office training by IIT Kanpur EICT	MS Office training by IIT Kanpur initiated for First Year MBA students. The training was provided by the eminent faculties from IIT Kanpur. This Training was held between 29 <sup>th</sup> May 2023, 30 <sup>th</sup> May 2023, 31 <sup>st</sup> May 2023 in two batches each of 50 students. Prof.Amruta Kshirsagar coordinated for the sessions.
2	To create awareness about Entrepreneurship among the students.	Session on Intellectual property rights and IP management for Startups was organized on 30 <sup>th</sup> May 2023. Mr. Swachand Gokhale (CS) was resource person. Prof. Vivekanand Gaikwad coordinated for the session.
3	Student`s Mental Health activities	Sahaj Yoga workshop was conducted by Mr.Dinesh Paradkar (Business Development Manager, Vodaphone UK). The workshop was coordinated by Prof.Sachin Kshirsagar.
4	To analyse village situation, post Unnat Bharat Abhiyan (UBA) survey visit.	A post survey visit was organized to villages (Tikona and Thakursarai) on 19 <sup>th</sup> May 2023. Prof. Pranjal Jadhav and prof.Chaitrali Kale along with student representatives participated into it.
5	Promoting Social awareness among student through Nelda participation.	IMERT professors along with their mentoring groups rendered plantation related services at Hanuman Tekdi situated on S B road Pune in association with Nelda Foundation volunteers in the month of May, June and July 2023. Prof.Jaydatta Bangar coordinated these visits.

Dr.Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by