



Since 1994

Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune
S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

Date: 2nd February 2022

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Agenda No 3: To Plan for Annual Alumni Meet 2022.

Agenda No 4: To enhance IPR Awareness among Faculty Members.

Agenda No 5: To Review status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan
- b. Other ISR Activities.

Agenda No 6: Upgradation of IT Infrastructure of IMERT.

Agenda No 7: Academic planning for MBA Semester IV commencement.

Agenda No 8: NEP 2020 awareness and Implementation.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by



Since 1994

**Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 10th February 2022 at 11.00 am.. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Shubhangee Ramaswamy	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm MOMs of the previous meeting of the Internal Quality Assurance Cell was held on 18th November 2021.

Resolution No. 1:

Dr. Pranav Kayande read and confirmed the agenda and action taken related to the previous IQAC meeting held on 18th November 2021. He informed that MBA III semester teaching learning and internal evaluation took place in a satisfactory manner. He also informed that Summer Internship Projects (SIP) reports were submitted by the students and soon its evaluation (viva-voce) will be scheduled. He further informed about status of various associations with SEBI, PMA, Mamta Foundation, and JS Finserve. Also, he added about employment enhancement initiatives like preparation of the Placement Training Calendar and TPO Automation with Calyxpod software. The MOU was signed with IFERP for International Conference to be held on 11th and 12th February 2022.

Proposed By: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



Since 1994

Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune
S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

Agenda No.2:

To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Resolution No. 2:

Hon. Prin. B.G. Jadhav, Management Representative suggested initiating the most awaited post-pandemic, annual sports & Cultural Event Karmanta 2022. Dr. Shubhangee Ramaswamy noted the same and mentioned initiating it through Students' Council to maximize student's participation. She asked to add various Sports, Indoor, Outdoor and Management Games and cultural events taking into consideration of Students Council.

Proposed by: Hon. Prin. B.G. Jadhav
Seconded by: Dr. Shubhangee Ramaswamy
This resolution was passed unanimously.

Agenda No. 3:

To Plan for Annual Alumni Meet 2022.

Resolution No. 3:

Dr. Jitendra Bhandari proposed to organize Alumni Meet 2022 in the month of March. Dr Vinod Mohite, should take a lead in organizing the event.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Mr. Abhishek Pandey
This resolution was passed unanimously.

Agenda No. 4:

To enhance IPR Awareness among Faculty Members

Resolution No. 4:

Dr. Shubhangee Ramaswamy proposed to organize Intellectual Property Rights (IPR) awareness session in association with National Intellectual Property Awareness Mission (NIPAM). She proposed that Dr Rupendra Gaikwad and Prof. Vivek Dighe should take a lead in it.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Dr Mangalgouri Patil
This resolution was passed unanimously.

Agenda No.5:

To Review the status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan (UBA)
- b. Other ISR Activities



Since 1994

**Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

Resolution No. 5:

Dr. Shubhangee Ramaswamy proposed that Prof. Pranjal Jadhav should organize an orientation on Unnat Bharat Abhiyaan (UBA) so as to get acquainted with the concept and work. She further proposed the need for adopting villages for conducting surveys. Institutional Social Responsibility (ISR) club should take the lead in visiting various orphanages and old age homes to instill a feeling of belongingness among the pupil.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.6:

Upgradation of IT Infrastructure of IMERT.

Resolution No. 6:

Dr. Pranav Kayande informed there is need for upgradation of IT Infrastructure. Ms. Dipali Maharjanwar(System Admin) should take into consideration of current status and future requirements from AICTE Process Handbook for upgrading the same. He added need for upgrading the existing admin office Tally system.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No.7:

Academic planning for MBA Semester IV commencement.

Resolution No. 7:

Dr. Shubhangee Ramaswamy proposed that subject allotment to be initiated based on the faculty member's preferences. Time Table to be prepared for MBA Semester IV for all specializations offered. All concern faculty members were requested to submit their teaching plans.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Pranav Kayande

Dr. Pranav Kayande
IQAC Coordinator

Prepared by



Jitendra Bhandari

Dr. Jitendra Bhandari
In-charge Director

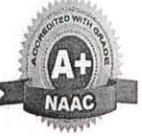
Approved by



Since 1994

**Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

S. No. 18, Plot No. 5/3, CT'S No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 am

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin. B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr. Shubhangee Ramaswamy	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Suresh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	



Since 1994



AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 10th February 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Organize Annual sports & Cultural Event Karmanta 2022	Karmanta 2022: Annual Sports and Cultural Event took place successfully from 28th March 2022 to 30th March 2022 coordinated by Prof. Praful Sanagdhara under guidance Dr. Shubhangee Ramaswamy.
2	Organize Annual Alumni Meet 2022	Alumni Meet was held on 26th March 2022 which was coordinated by Dr. Vinod Mohite.
3	Intellectual Property Rights (IPR) awareness session	Webinar on Intellectual Property Rights (IPR) awareness organised on 11th March 2022. Mr. Kuldeep Jangir (Examiner of Patents and Design, NIPAM Officer, Office of Controller General of Patents Designs and Trademarks, Mumbai, Ministry of Commerce & Industry, Govt. of India) was the resource person for the webinar.
4	UBA Other ISR Activities.	MMM's IMERT conducted village survey on 19th April and 22nd April, 2022 as one of the participating institutions (PIs) in UBA initiative. IMERT has adopted five villages under UBA project, details are as follows: 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4. Wajewadi, 5. Kasari. This activity was coordinated by Prof. Pranjal Jadhav and Prof Chaitrali Kale. IMERT Students visited Dharamveer Shambhuraje Pratishtan Orphanage on 19th



Since 1994

**Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

S. No. 18, Plot No. 5/3, CT'S No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

		February 2022, Mamta Foundation Orphange on 1st March along with Prof. Aparna Shastri. Also two Commodity Derivatives awareness programs for farmers were conducted on 21st March and 30th March 2022 by Dr. Mangalgouri Patil.
5	Upgrading the existing IT Infrastructure	Detailed requirement is identified based on need. Provision for vendor identification, comparative statement of quotations received and seeking approval of Management is done.



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by