



Since 1994

**Marathwada MitraMandal's  
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING  
(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052**



AY: 2021-22

Date: 25<sup>th</sup> April 2022

**MEETING NOTICE**

**Internal Quality Assurance Cell (IQAC)**

Internal Quality Assurance Cell (IQAC) meeting is scheduled with following agenda as below. All members are requested to make it convenient to attend the same.

**Date of Meeting:** 2<sup>nd</sup> May 2022

**Venue:** Manthan (Board room), 6th floor, IMERT, Karvenagar.

**Time:** 2:00 PM.

**Agenda No. 1:** To read and confirm agenda of previous meeting

**Agenda No. 2:** To strengthen Student Employability Initiatives by value added Certifications.

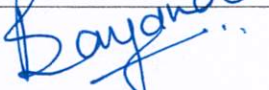

**Agenda No. 3:** To plan for calyxpod presentation meeting for TPO Automation.

**Agenda No. 4:** To initiate activities related to Students Mental & Physical Health.

**Agenda No. 5:** To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

**Agenda No. 6:** Enhancing participation in various Faculty Development Program.



 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Shubhangee Ramaswamy In-charge Director Approved by
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## **Minutes of the Internal Quality Assurance Cell (IQAC) Meeting**

The meeting of the Internal Quality Assurance Cell was held on 2<sup>nd</sup> May 2022 at 2.00 p.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting.

<b>Sr.No</b>	<b>Name of Member</b>	<b>Designation</b>
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Shubhangee Ramaswamy	Chairperson
3.	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

### **Agenda No. 1:**

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 10<sup>th</sup> February 2022.

### **Resolution No. 1:**

Dr. Pranav Kayande read and confirmed the MOM of the previous meeting, as circulated to the members. He briefed Action Taken Report (ATR) related to the MOM as – the successful hosting of major events like Karmanta 2022- the annual Sports and Cultural Event, Alumni Meet-2022, Webinar on Intellectual Property Rights (IPR) awareness in association with National IP Awareness Mission (NIPAM), Government of India, Ministry of Commerce and Industry. He further updated about MMM's IMERT village survey dated 19<sup>th</sup> April and 22<sup>nd</sup> April, 2022 as one of the participating institutions (PIs) under UBA initiative. IMERT has adopted five villages under UBA project, details are as follows - 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4.Wajewadi, 5.Kasari. Dr. Kayande briefed about IMERT Contribution to Extension and Outreach activities Orphanage Visit, Commodity Derivatives awareness programs for farmers in association with SEBI.

Proposed By: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

**This resolution was passed unanimously.**





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**Agenda No. 2:**

To strengthen Student Employability Initiatives by value-added Certifications.

**Resolution No. 2:**

Dr. Ramaswamy, suggested introducing value added certification MS Office by IIT Kanpur EICT for First Year MBA students. Dr. Pranav Kayande will initiate the discussion and Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team will take lead for coordinating the same. She further proposed that Edubridge - Nexdigm Placements training for Finance specialization, AMCAT, India's Largest Employability Assessment Test for students for employability enhancement.

Proposed By: Dr. Shubhangee Ramaswamy  
Seconded by: Mr. Abhishek Pandey

**This resolution was passed unanimously.**

**Agenda No. 3:**

To plan for a calyxpod presentation meeting for TPO Automation.

**Resolution No. 3:**

Dr. Shubhangee Ramaswamy informed about various demonstrations organized for using the Calyxpod. As the system brings together the students of an educational institute on a common platform for them to be able to participate & benefit in all careers related activities.

Proposed by: Dr Shubhangee Ramaswamy  
Seconded by: Mr. Abhishek Pandey

**This resolution was passed unanimously.**

**Agenda No. 4:**

To initiate activities related to Student's Mental & Physical Health.

**Resolution No. 4:**

Dr. Mangalgouri Patil proposed the addition of exclusive guest sessions on the Mental & Physical Health of students, as it needed for creating awareness in addition to our routine Yoga, Sports and Cultural events.

Shared by: Dr. Mangalgouri Patil  
Seconded by: Dr. Pranav Kayande

**This resolution was passed unanimously.**



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**Agenda No. 5:**

To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

**Resolution No. 5:**

Dr. Jitendra Bhandari proposed to initiate a session and plan for the Unnat Bharat Abhiyaan (UBA) initiative by Ministry of HRD, Government of India. Prof. Pranjal Jadhav will lead the activity conduct of the Household survey and village survey with the help of team IMERT- Staff and Students as a part of extension and outreach activity.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr Pranav Kayande

**This resolution was passed unanimously.**

**Agenda No. 6:**

Enhancing participation in various Faculty Development Program.

**Resolution No. 6:**

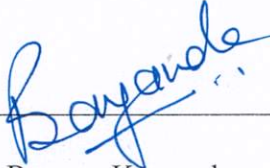

Dr. Kayande briefed about need for enhancing participation in various FDP including AICTE sponsored FDP on Universal Human Values (UHV). He added that during the Covid-19 pandemic, many faculty members have taken benefit of active participation in online national and international webinars, FDP, workshops etc. In the same manner, he suggested continuing faculty members contribution as a part of faculty development initiatives. He further elaborated that IMERT successfully organized International Conference in association with the Institute of Engineering Research and Publication (IFERP) on 11<sup>th</sup> and 12<sup>th</sup> Feb 2022. Total of 118 researchers presented their research work during the conference which was published in the form of Conference Proceeding.

Proposed by: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

**This resolution was passed unanimously.**



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by





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**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

**Date of Meeting: 2<sup>nd</sup> May 2021**

**Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.**

**Time: 10.30 am.**

**Attendance**

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr Shubhangee Ramaswamy	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr Jitendra Bhandari	Teaching Representative	
7	Dr Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	



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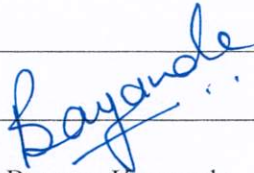




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### Action Taken Report

On the decision taken during IQAC meeting held on 2<sup>nd</sup> May 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Employability Enhancement initiative: MS Office training by IIT Kanpur EICT	MS Office training by IIT Kanpur initiated for First Year MBA students. The training was provided by the eminent faculties from IIT Kanpur. This Training was held between 21 <sup>st</sup> May 2022, 28 <sup>th</sup> May 2022, 4 <sup>th</sup> June 2022 and 11 <sup>th</sup> June 2022 in two batches each of 50 students. Dr. Pranav Kayande, Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team coordinated for the sessions.
2	Employability Enhancement: EduBridge, Nexdigm Placements Training (Finance)	EduBridge: Nexdigm Placements training (Finance) by Dr Mangalgouri Patil took place on 28 May 2022
3	Employability Enhancement initiative: TPO Automation	IMERT started using Calyxpod from June 6 <sup>th</sup> , 2022.
4	Student's Mental & Physical Health activities	Guest sessions – Mental Health by Ms. Dhanashree Ghare (Counselor), Good Health Habits by Ms. Supriya Deokate (Health expert) took place on 19 <sup>th</sup> May 2022.
5	Unnat Bharat Abhiyan (UBA) activities	Successfully contributed to UBA Survey - 19 <sup>th</sup> April and 22 <sup>nd</sup> April, 2022, Village Survey and 12 <sup>th</sup> July and 29 <sup>th</sup> July 2022 House Hold Survey

 Dr. Pranav Kayande IQAC Coordinator		 Dr. Shubhangee Ramaswamy In-charge Director
Prepared by		Approved by