



Since 1994

Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune
S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2021-22

Date: 15th June 2021

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid 19 Pandemic.

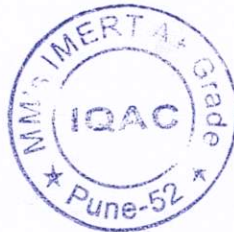
Agenda No 3: To review the status and plan for AQAR 2019-20 compliance.

Agenda No 4: To initiate academic planning for MBA II and IV semesters 2020-21 as an extended semester due to Covid 19 Pandemic.

Agenda No 5: To enhance faculty participation in online National and International Conferences, FDPs.

Agenda No 6: NEP 2020 awareness and Knowledge Sharing Sessions.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by



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Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 1st July 2021 at 11.00 a.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr.No	Name of Member	Designation
1	Prin.B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Prof. Vivek Dighe	Teaching Representative
7	Ms. Aparna Shastri	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 29th May 2021.

Resolution No. 1:

Dr Pranav Kayande read and confirmed MoM of IQAC meeting held dated 29th May 2021.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.2:

Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid-19 Pandemic.

Resolution No. 2:

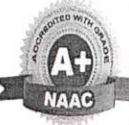
Prof. Vivek Dighe briefed about the online academics teaching-learning and evaluation status of MBA I and III semesters 2020-21. He instructed to conduct maximum internal evaluation in online mode due to the prevailing Covid 19 Pandemic situation.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



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Agenda No. 3:

To review the status and plan for AQAR 2019-20 compliance.

Resolution No. 3:

Dr. Pranav Kayande shared the status of preparation for AQAR 2019-20 compliance. Dr. Jitendra Bhandari proposed to speed up the process and complete the compliance within the given timeframe. He also added to make a mention of online teaching learning and related evaluation wherever applicable during Covid 19 Pandemic situation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously

Agenda No. 4:

To initiate academic planning for MBA II and IV semesters 2020-21 as extended semester due to Covid 19 Pandemic.

Resolution No. 4:

Prof. Vivek Dighe proposed that all faculty members should submit Teaching plans as per the academic calendar shared within a week's time as per the subject allotted. MBA-I Year Coordinators and MBA II Year DLF's are requested to coordinate and finalize and prepare Time Table for MBA I and MBA IV semester for all specializations offered by IMERT.

Proposed by: Prof. Vivek Dighe

Seconded by: Prof. Aparna Shastri

This resolution was passed unanimously

Agenda No.5:

To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.

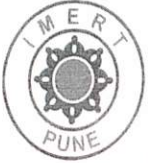
Resolution No. 5:

Dr Milind Jagtap requested to all faculty members to participate in various online State/National/International conferences, seminar, workshops and FDPs organized by various management institutions for the purpose of gaining contemporary perspective and knowledge related to various themes.

Proposed by: Dr. Milind Jagtap

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



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Agenda No.6:

NEP 2020 Awareness and Knowledge Sharing Sessions.

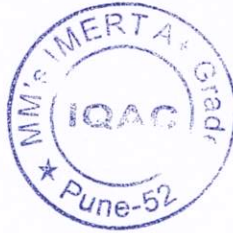
Resolution No. 6:

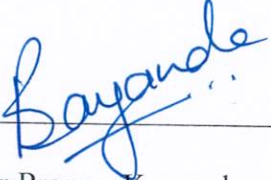
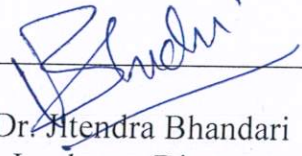
Dr. Pranav Kayande proposed to organize in-house NEP 2020 awareness and knowledge sharing session among IMERT faculty members. Through such exchange of thoughts and knowledge all can be benefited with conceptual clarity and at the same time challenges for implementation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by



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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 10.30 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Prof. Vivek Dighe	Teaching Representative	
7	Ms. Aparna Shastri	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	



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Action Taken Report

On the decision taken during IQAC meeting held on 1st July 2021, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Conduct of maximum Internal Concurrent Evaluation in online mode due to prevailing Covid-19 Pandemic situation.	Faculty members initiated and conducted various Internal Concurrent Evaluation in Online mode by conducting Online Tests using Smart School LMS and through Google Classrooms. Further Marks were shared with the students and noted their concern if any.
2	AQAR 2019-20 compliance	Successfully submitted AQAR 2019-20 on 26.08.2021 with due diligence and value addition by all the respective criteria heads and IQAC Teams.
3	Preparation of Teaching plans and Time Table for even semester MBA I and MBA IV semester (2020-21 as extended semester due to Covid 19 Pandemic)	By adherence with timeline mentioned in Academic Calendar and subject allotted, all the faculty members prepared their teaching plans, accordingly respective coordinators and DLF's prepared Time Table for MBA I and MBA IV semester.
4	To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.	All IMERT Faculty members took lot of initiatives for participating in various online State/ National/ International Conferences, Seminars, Workshops and FDPs for value addition to their knowledge base. Following are summary of participation: FDPs (International) -02, FDPs (National)-04, Workshops – 03, Conference-(International) -11,(National)-2.
5	NEP 2020 awareness and knowledge sharing session	NEP 2020 Knowledge Sharing Session conducted successfully on 15th July 2021.



 Dr. Prana V. Kayande IQAC Coordinator Prepared by	 Dr. Nitendra Bhandari In-charge Director Approved by
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