

### YEARLY STATUS REPORT - 2021-2022

### Part A

### **Data of the Institution**

1. Name of the Institution Marathwada Mitramandal's

Institute of Management Education

Research and Training(IMERT)

• Name of the Head of the institution Dr Shubhangee Ramaswamy

• Designation Director (in-charge)

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 7720097783

• Mobile no 8554062888

• Registered e-mail naacmba@mmimert.edu.in

• Alternate e-mail director@mmimert.edu.in

• Address Sr.No. 18, Plot No. 5/3, CTS,

No.205, Behind Vandevi Temple,

Karve nagar

• City/Town Pune

• State/UT Maharashtra

• Pin Code 411052

2.Institutional status

• Affiliated /Constituent Affiliated

• Type of Institution Co-education

• Location Urban

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• Financial Status

Self-financing

• Name of the Affiliating University Savitribai Phule Pune University

• Name of the IQAC Coordinator Dr Pranav Kayande

• Phone No. 8007959069

9503096123 • Alternate phone No.

• Mobile 7720097783

iqac@mmimert.edu.in • IQAC e-mail address

naacmba@mmimert.edu.in • Alternate Email address

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://www.mmimert.edu.in/images

/NAAC/AQAR-Submission-

Report-2020-2021--13.05.2022.pdf

4. Whether Academic Calendar prepared during the year?

• if yes, whether it is uploaded in the

Institutional website Web link:

https://mmimert.edu.in/images/AQA

R202122/Academic-

Calendar-2021-22-rotated.pdf

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	3.30	2019	18/10/2019	17/10/2024

Yes

### 6.Date of Establishment of IQAC

17/07/2017

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

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Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Marthwada Mitramandal` s Insitute of Management Education Research and Training(IME RT)(IMERT)	Commodity Derivatives Awareness Program	Security Exchange Board of India(SEBI)	2021	20000

### 8. Whether composition of IQAC as per latest **NAAC** guidelines

Yes

• Upload latest notification of formation of **IOAC** 

**View File** 

### 9.No. of IQAC meetings held during the year

4 (weblink for IQAC MOM and ATR :- https://mmimert.edu.in/index.p hp/iqac/iqac-mom-2021-22)

• Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?

• If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

### 10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

20000

Yes

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted MS Office training by (EICT) IIT Kanpur for 100 students.

Organized International Conference on Digital Transformation: A Strategic Approach Towards Sustainable Development.

Participated into Social initiatives under Unnat Bharat Abhiyan

Page 3/72 10-06-2023 10:28:03 (UBA) by HRD Government of India and through Securities and Exchange Board of India (SEBI).

Conducted Webinar on Intellectual Property Rights (IPR) in association with National Intellectual Property Awareness Mission (NIPAM), Office of Controller General of Patents Designs and Trademarks, Mumbai.

Organized Sport and Cultural event - Karmanta.

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organise Conference for creation and dissemination of knowledge.	International Conference organized by IMERT in association with IFERP, Chennai on topic Digital Transformation: A Strategic Approach Towards Sustainable Development on 11th and 12th February, 2022
To create awareness about IPR among students and staff.	Organized Webinar on Intellectual Property Rights (IPR) awareness in association with National Intellectual Property Awareness Mission (NIPAM), Office of Controller General of Patents Designs and Trademarks, Mumbai on 11-Mar-2022.
To conduct Institutional Social Responsibility (ISR) activities in collaboration with Securities and Exchange Board of India SEBI	SEBI two programs for farmers were conducted 21st March and 30th March 2022.
To organise Sports and Cultural Event for holistic development of the students.	Organized Karmanta 2022 - Annual Sports and Cultural Event from 28 March 2022 to 30 March 2022
To offer and implement programs related to Employability Enhancement Skills	MS Office training by IIT Kanpur initiated for FY MBA students.  The training provided by the eminent faculties from IIT Kanpur. Dates 21st May 2022,28th May 2022, 4th June 2022,11th June 2022

To participate in PARAKH (Performance Assessment, Review and Analysis of Knowledge for Holistic Development), is being set up to oversee the process and conduct the National Achievement Survey (NAS) by AICTE.	IMERT participated PARAKH evaluation scheme on 9th June 2022.
To enhance and increase start-up and business incubation related activities.	IMERT established the linkage with Centre for Innovation, Incubation & Enterprise at Savitribai Phule Pune University (SPPU).
To conduct Institutional Social Responsibility (ISR) activities in collaboration with Unnat Bharat Abhiyan UBA an initiative by HRD Government of India.	<pre>IMERT has adopted five villages under UBA project, details are as follows- 1.Dingrajwadi,     2.Thakursai, 3.Tikona, 4.Wajewadi, 5.Kasari. Conducted     Village survey and Household survey in these five villages on 19th April and 22nd April, 2022 (village survey) 12th July and     29th July 2022 (House hold</pre>

## 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
College Development Committee	21/05/2022

### 14. Whether institutional data submitted to AISHE

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Part A			
Data of the Institution			
1.Name of the Institution	Marathwada Mitramandal's Institute of Management Education Research and Training(IMERT)		
Name of the Head of the institution	Dr Shubhangee Ramaswamy		
• Designation	Director (in-charge)		
Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	7720097783		
Mobile no	8554062888		
Registered e-mail	naacmba@mmimert.edu.in		
Alternate e-mail	director@mmimert.edu.in		
• Address	Sr.No. 18, Plot No. 5/3, CTS, No.205, Behind Vandevi Temple, Karve nagar		
• City/Town	Pune		
State/UT	Maharashtra		
• Pin Code	411052		
2.Institutional status			
Affiliated /Constituent	Affiliated		
Type of Institution	Co-education		
• Location	Urban		
• Financial Status	Self-financing		

Name of the Affiliating University	Savitribai Phule Pune University	
Name of the IQAC Coordinator	Dr Pranav Kayande	
• Phone No.	8007959069	
Alternate phone No.	9503096123	
• Mobile	7720097783	
IQAC e-mail address	iqac@mmimert.edu.in	
Alternate Email address	naacmba@mmimert.edu.in	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.mmimert.edu.in/image s/NAAC/AQAR-Submission-Report-20 20-202113.05.2022.pdf	
4. Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the Institutional website Web link:	https://mmimert.edu.in/images/AO AR202122/Academic- Calendar-2021-22-rotated.pdf	

### **5.**Accreditation Details

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Yes		
View File		
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Yes		
No File Uploaded		
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20000		

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13.Whether the AQAR was placed before statutory body?  • Name of the statutory body	Yes
Name	Date of meeting(s)
College Development Committee	21/05/2022

### 14. Whether institutional data submitted to AISHE

Year		Date of Submission
	2021-2022	10/01/2023

### 15. Multidisciplinary / interdisciplinary

Multidisciplinary / interdisciplinary - The market needed people with versatility and hence various domains are merged in the dual specialization scheme offered by Savitribai Phule Pune University. Hence IMERT introduced Major and Minor Specializations to the MBA III sem students on 7 February 2022. Accordingly students would be able to avail benefit of 1. Marketing Management (MKT) 2. Financial Management (FIN) 3. Human Resources Management (HRM) 4. Operations & Supply Chain Management (OSCM) 5. Business Analytics (BA) as Minor specialisation along with the Major specialisation opted by them in MBA sem II. The college offers a curriculum in accordance with choice based credit system. IMERT MBA programme offer students experiential learning through projects in the areas of Finance, Human Resource, Software, Business Analytics, Operations and Marketing. All students undertake value education through courses such as Corporate Governance, Indian Ethos & Business Ethics, Corporate Social Responsibility & Sustainability, Cyber Security and Universal Human Values (UHV) etc. IMERT Professors have completed Certification on UHV offered by AICTE to pass on the knowledge to the budding managers. They are encouraged to complete certification from SWAYAM, Coursera etc. The wide spectrum of courses and topics has ensured a holistic and multidisciplinary education for the students. The college aims to strengthen the social activities as part of NEP 2020. The college has been an ardent practitioner of the motto 'Welfare of Masses' inherited from it's parent body Marathwada Mitra Mandal Trust and proactive in social causes through its involevement in Project Nelda (Environmental conservation activities), UBA (Unnat Bharat Abhiyaan) by initiative by HRD, Government of India and Institutional Social Responsibility (ISR) activities such as contributing to the noble causes by visiting and spending quality time at Orphanages, Old age home and Animal rescue center. UBA participation aims at finding solutions to the societal issues and challenges for Swachha Bharat, Water conservation, Moral education, Health awareness, Sanitation, Education etc in its five adopted villages nearby Pune city. The college has established various student cells under Student Council through which students participate in various curricular, co curricular and extracurricular activities to promote interdisciplinary knowledge exchange, regional language,

critical / creative thinking, soft skills, skill enhancement, awareness on entrepreneurship etc in view of National Education Policy 2020.

### **16.Academic bank of credits (ABC):**

Academic Bank of Credits (ABC) is the initiative of Ministry of Electronics and Information Technology (MeitY) and Ministry of Education (MoE) respectively. Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Our institute has planned for fulfilling the requirements of Academic bank of credits as proposed in NEP 2020 and accordingly formulated a team for its implementation. IMERT participated into ABC account creation of its pupil, as directed by Savitribai Phule Pune University (SPPU) in its circular no. Exam 2022/ 205 dated 15 October 2022.

IMERT has established linkages (MOUs) with various organizations for providing exposure to the students with contemporary practices happening in the corporate world. The students are also encouraged to get online certifications from SWAYAM and Coursera platforms. IMERT has collaborated with Foundation for MAKEITHAPPEN Center for Invention Innovation Incubation (FMCIII) to provide hands on experience to the students required for internship through startups operating at the FMCIII and pursue various certification courses offered by Tata Technologies LTD, Science & Technology Park and Marathwada Mitramandal jointly. Our institute provides the students with opportunities to study foreign language such German through its collaboration with Savitribai Phule Pune University. Such initiatives would benefit the implementation of ABC efficiently.

### 17.Skill development:

Employbility Enhancement scheme - Corporate Relations Division (CRD) of IMERT organises weekly training sessions related to Soft skills, Numerical and Data interpretation skills, Email writing skills, Interviewing skills, Communication skills, effective usage of LinkedIn and CV writing skills to enhance of employbility.

Technical Analysis, EADR (Enterprise Analysis and Desk Research) and IADR (Industry Analysis and Desk Research) labs - In order

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to build problem solving skills as well as participative learning, IMERT ensures conduction of Technical analysis, EADR and IADR lab sessions to incorporate learning by doing pedagogy.

MS Excel lab - The aim of offering Excel lab session is creating an Activity-Based learning environment and to provide them with the opportunity to apply computing skills learned in Decision Science and Financial Management using advance Excel features.

MS Office lab - MS Office training by IIT Kanpur conducted for FY MBA students. The training was provided by the eminent faculties from IIT Kanpur on 21st May 2022,28th May 2022, 4th June 2022 and11th June 2022. Further students are also encouraged to complete various skill development courses by NPTEL available on SWAYAM portal of Government of India, Coursera and CFI (Corporate Finance Institute).

The students undertake courses on Corporate Governance, Indian Ethos & Business Ethics, Corporate Social Responsibility & Sustainability, Cyber Security and Universal Human Values (UHV) to get orientation on constitutional responsibilities as expected from Indian citizens and universal values as a Human being. Our institute provides students with experiential learning for good values like concern for society through its participation into the Nelda, UBA and ISR activities to imbibe good human values. The students are encouraged to practice yoga / fitness / sports through regular counseling to channelize their energy for righteous conduct and peace.

The various departments of the college invite experts from the industry for providing practical knowledge and experiential learning. Collaboration with 1. Foundation for MAKEITHAPPEN Center for Invention Innovation Incubation (FMCIII), 2. Centre for Innovation, Incubation & Enterprise at Savitribai Phule Pune University, Pune have benefited our institute with entrepreneurial guidance and experience.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

IMERT teaching staff have completed courses on Universal Human Values (UHV) being offered by All India Council for Technical Education (AICTE) and got certifications. Accordingly Universal Human Values sessions were conducted throughout the semesters by these faculty members.

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The Yoga sessions were conducted throughout the semesters as per Fit India initiative of Government of India under guidance of subject matter experts from Art of Living and in house faculty members. Our institute conducts academic programs in accordance with university guidelines. Most of these are conducted in the English language with guidance to students in their regional language (case basis). The faculty members are well conversant with minimum three languages (including regional and national language) that makes the communication effective.

The Days of National significance such as Ganesh festival, Dasara and Diwali Celebration, National Constitution Day, National Librarian Day, Dr. Babasaheb Ambedkar Jayanti, Gandhi jayanti, Marathwada Muktisangram Din, Shiv Jayanti, Independence Day Republic Day are celebrated with zeal to instill spirit of belongingness and promote Indian culture among pupil and staff. Our institute promotes holistic development of students through various Indian Arts like Indiain Classical singing, dancing and rangoli, theme based contemporary paintings. The college encourages the holistic development of students through various activities conducted under the direction of university like Marathi Bhasha Pandharwada, Marathi Bhasha Gaurav Din etc this integrates regional / Indian language and culture through curriculum, events, festivals etc. The events and festivals are conducted with the participation of students along with a foray into social causes in the regional language.

IMERT participated into Har GharTiranga campaign from 6 August 2022 to 15 August 2022. 'Har Ghar Tiranga' is a campaign under the aegis of Azadi Ka Amrit Mahotsav to encourage people to bring the Tiranga home and to hoist it to mark the 75th year of India's independence.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

IMERT strives to ensure outcome based learning through alignment of its various Course Outcomes (CO) with the MBA Programme Outcomes (PO). The attainment of PO is achieved with the attainment of respective CO of all courses and co-curricular and extra-curricular activities conducted in a particular academic year. The attainment of CO is measured based on cognitive abilities of Bloom's Taxonomy viz. Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Attainments of different COs are evaluated by respective teachers using following assessment methods: The students have undergone Online Practice Tests (OPT) on regular basis during the semester held

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through Smart School MIS. Other methods for Concurrent Internal Evaluations (CIE) were Case Studies, Written Home Assignments, Summer Internship Projects (SIP), MS Excel and Presentations. Apart from CIEs, evaluation includes Term End Exams conducted by SP Pune University. Evaluations of these OPTs, Assignments, Presentations, Case studies, Projects and University Term End Exams are effective tools of Direct Assessment of CO and in turn POs. Our institute publishes the PEOs, PSOs and COs on its website for all stakeholders and adheres to their realization through various teaching, learning and evaluation activities like classroom teaching, practical learning, project work etc. The institute has a well defined feedback system to ensure outcome based education. The departments maintain result analysis for focusing on the outcome based education. The college takes feedback from various stakeholders on curriculum and communicates to the University.

### **20.Distance education/online education:**

IMERT faculty members make use of ERP by VM Edulife, Google Classroom and SmartSchoolMIS to share teaching material, syllabus, take attendance, to evaluate the students and for various other administrative purposes. Links for ERP and MIS are available on IMERT website. As when required IMERT faculty members have conducted online sessions through Google Meet and Zoom platforms to deliver syllabus contents, evaluate the students, to provide add on inputs and to make them industry ready by conducting online interviewing sessions. Our institute also uses Asynchronous mode where our institute publishes short videos as e-content on the website or shares through email or Google Classroom prepared by faculty members or available on open source related to various topics. Such asynchronous learning mode has benefited students in accessing learning material at any time anywhere.

IMERT faculty members also make use of institutional website www.mmimert.edu.in and social media platforms such as Whats app to share teaching learning material, Notices, Time Table and other important academics concerns. Digital Library page on IMERT website has contents related to Syllabus, links to E Databases, E Books,Open Source E Books Websites, Online Journals, MOOCS, Special reports by SEBI and Government of India, MBA university question papers and NPTEL videos. The faculty members and students of our institute are provided with education domain email addresses.

### **Extended Profile**

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1.Programme				
1.1	95			
Number of courses offered by the institution across all programs during the year				
File Description	Documents			
Data Template		<u>View File</u>		
2.Student				
2.1		357		
Number of students during the year				
File Description	Documents			
Institutional Data in Prescribed Format		View File		
2.2		106		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year				
File Description Documents				
Data Template	<u>View File</u>			
2.3	116			
Number of outgoing/ final year students during the	ne year			
File Description	Documents			
Data Template	<u>View File</u>			
3.Academic				
3.1		19		
Number of full time teachers during the year				
File Description	Documents			
Data Template	<u>View File</u>			
3.2		18		
		1		

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Number of sanctioned posts during the year

File Description	Documents
Data Template	<u>View File</u>

4.Institution				
4.1	7			
Total number of Classrooms and Seminar halls				
4.2	67.25			
Total expenditure excluding salary during the year (INR in lakhs)				
4.3	120			
Total number of computers on campus for academic purposes				

### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IMERT offers two-year full time MBA programme. This MBA programme is approved by the AICTE, New Delhi. Under this programme we offer various specializations. As IMERT is an affiliated institute, we follow the syllabus prescribed by the Savitribai Phule Pune University.

- 1. The Academic Advisory Board (AAB) members, gives relevant inputs to be included in the curriculum enrichment.
- The IQAC, based on the inputs of the AAB and its own observations also provides specific inputs, for effective curriculum delivery.
- 3. HOD prepares the academic calendar by considering all academic, co-curricular and extra-curricular activities.
- 4. HOD invites and finalizes choices of the courses with the consent of faculty members & students representatives. Finalized courses will be allotted to the respective faculty members.
- 5. After the course allotment faculty prepares teaching plan by considering course outcome and program outcomes and also shares course material through Google classroom.

- 6. MBA-I & II year Coordinators prepare time tables for students.
- 7. IMERT encourages participative and experiential learning methods.
- 8. The institute uses interactive, innovative and ICT enabled infrastructure and pedagogies.
- 9. IMERT also offers soft skill training, certifications and value-added inputs.
- 10. HOD monitors the delivery of curriculum periodically.
- 11. Student feedback and mid semester and end semester reviews helps to improve curriculum delivery.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.mmimert.edu.in/images/AQAR2021 22/1.1.1.pdf

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Affiliated university, Savitribai Phule Pune University (SPPU) declares dates for beginning and end of the term including list of holidays and tentative exam dates in advance through its circulars. Considering this, before the commencement of every semester, a detailed academic calendar is prepared including various events, activities, internal evaluation exams ,other important task andas per the dates mentioned in admission procedure prescribed by Directorate of Technical Education Maharashtra state. Faculty members prepare their teaching plan based on the academic calendar. Continuous Internal Evaluations (CIE) viz. Online Practice Tests (OPT), core courses have an OPT on the chapter that has been taught, assignments, role plays, case studies etc. were scheduled in the teaching plan. The CIE ends with internal semester end examination wherein the structure of the question paper is based on the Bloom's Taxonomy. Prior intimation regarding CIE was given to the students through Notices and teaching plan. Efforts regarding awareness and promotion of selected MOOC courses of SWAYAM were done by respective class coordinators depending on the relevance and value addition to students. Thus we adhere to academic calendar including conduct of CIE and students have prior intimation of the planned internal

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evaluation activities.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.mmimert.edu.in/images/AQAR2021 22/Academic-Calendar-2021-22-rotated.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

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		1.	_	11UIII	<i>/</i> UI //II	IIVEIA		WHILL	CDCM EICCHY	c course system	· IIIIDICIIICIIU	٠u

2

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

180

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Holistic development of students needs exposure to various crosscutting issues, activities and programmes. IMERT undertakes efforts to integrate various issues into the curriculum. In Organizational Behaviour subject, gender specific issues such as orientation to Prevention of Sexual Harassment (POSH) were discussed. Subject like Strategic Management and activities like

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NELDA, Unnat Bharat Abhiyan (UBA) and other institutional Social Responsibilities help to create awareness regarding environment and sustainability. From the MBA Induction programme orientation for Universal Human Values (UHV) starts. Expert talks on Human Rights and Cyber Security were organized. Various soft skills training programmes were organized for developing professional ethics required at workplace. Session on Life skills like Yoga and Mental health is part of curriculum along with dedicated mentoring and counselling.

When it comes to gender equality and Women empowerment, Institute Social Responsibility (ISR) along with Institute Internal Complaint Committee (ICC) of IMERT conducts relevant guest sessions and events. These inputs are aligned with the core course of Startup and New Venture Management.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

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### 1.3.3 - Number of students undertaking project work/field work/ internships

153

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mmimert.edu.in/images/AQAR202122/1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

## 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://mmimert.edu.in/images/AQAR202122/14.2-ALL.pdf

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

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### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

357

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IMERT provides equal opportunities for quality education for students from diverse backgrounds.IMERT assesses the students learning levels after admission and before the commencement of the MBA programme. Students undergo Pre-assessment test as a part of Induction Program which is based on General and Business Awareness, Communication Skills, English Communication skills and Quantitative Aptitude. At the starting of the academic year institute arranged support classes to impart fundamental knowledge of the subjects. Moderate Lerner students along with the regular academics get additional inputs from guest sessions, certification courses, experiential lerning along with mentoring.

Slow learners get a lot of personal level mentoring from faculty members for improving their skills. They are offered remedial classes and subject level guidance. IMERT, as a part of its induction programme conducts foundation course on English language and accountancy as students from diverse streams enrol for the

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course.

For Advanced Learners and Average learners beyond syllabus inputs like Advanced Excel certificate, German language certification courses are offered by the Institute which are available online on the platforms like IITk, COURSERA, Udemy etc. and mentors helped them to clear the certification.

File Description	Documents
Paste link for additional information	https://mmimert.edu.in/images/NAAC/2.2.1.p df
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
347	19

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

IMERT follows student centric approach in teaching-learning process. To focus on this approach, keeps balanced combination of experiential learning, participative learning and problem-solving methodologies. We have been able to enhance the learning experience of students with the help of these combined methodologies using Google Classroom, what's app groups. Experiential Learning: To enhance learning experiences, IMERT takes several steps. Experiential learning is ensured through Institutional Social Responsibility (ISR) such as Unnat Bharat Abhiyan (UBA), scheme by HRD Government of India, tree plantation and related activities under project NELDA, visits to NGOs and undergo Summer Internship. During this summer internship, students work with corporate entities on certain assignments. The Corporate Relations Division (CRD) conducts job interviews. Faculty mentors conducted these mock interviews and assessed their students' performances. Participative Learning: Participative and peer

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learning is ensured through Group Discussions, Audio Visuals and Case studies. Case method teaching develops three types of skills -problem solving skills, analytical skills and communication skills. During the process and the ensuing discussions, participative learning takes place on various current and relevant topics. Problem Solving Methodologies: In order to build problem solving skills as well as participative learning, IMERT ensures this through Case method teaching and MS Excel sessions.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://mmimert.edu.in/images/AOAR202122/W ebsite-write-up-of-ISRshivaji-maharaj- jayanti-2022-1.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IMERT follows student centric approach in teaching-learning process. To focus on this approach, keeps balanced combination of experiential learning, participative learning and problem-solving methodologies. We have been able to enhance the learning experience of students with the help of these combined methodologies using Smart Interactive Classrooms, Google Classroom, what's app groups, Computer lab, Wifi and online Digital Library resources available on IMERT website. Value added online courses by Coursera, CFI (Corporate Finance Institute) and NPTEL have added to the knowledge base of the students. For this purpose IMERT has joined hands with Coursera for Campus program and NPTEL Local Chapter to avail subsidized online courses to our IMERT students. IMERT assesses the students' learning levels using Smartschool MIS and Google Classroom. Effective learning happens through Group Discussions , Audio Visualsand Case studies. Case method teaching develops three types of skills - problem solving skills, analytical skills and communication skills. IMERT further ensures problem solving learning through online MS Excel sessions. Tools like ProjectManager.com, Moneycontrol.com, Tradingview.com are used for better understanding in Project Management and Technical Analysis subjects. Tie ups with Edubridge has given IMERT students an exposure to ICT enabled tools which helped them for effective learning process.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

- 2.4.2 Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)
- 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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7

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

137

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the begining of the semester, the students are informed about Online Practice Tests (OPT) throughTime Tables and Academic Calender. Then the respective course teachers in their teachingplanner mention the CIE parameters and the same are communicated to the students viaGoogle Classroom. OPTs are conducted through 'Smart School MIS'. Students immediately on completion of test are able to see the marks secured by them for that particular test. The attendance for the students is recorded on MIS by the respective course teacher as soon as a particular session on a course is conducted, which ensure transparency. The class room assessment in the form of case study and presentations are transparent as these are held using Google classroom. Assessment is also a transparent process, which includes declaration of case study discussion in advance and conduction in front all students with parameters to evaluate shared in advanced. As far as frequency is concerned all the assessment parameters

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mentioned above are conducted at regular intervals as mentioned in the teaching planner. The evaluation of Summer Internship Project is also a transparent process, which includes assessment by respective guide and Director, followed by external evaluations by University panel.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://mmimert.edu.in/images/AQAR202122/2
	.5.1-Final-2.pdf

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

IMERT has a transparent and time bound Internal Evaluation mechanism. The Examination Committee deals with all the examination related grievances in a time-bound and efficient manner through a properly laid down policy. Mechanism: Aggrieved student approaches CEO and submitsgrievancethrough official email id - examinations@mmimert.edu.in or through online grievance portal available onweb site. CEO, upon receiving such a grievance tries to resolve the same on the spot along with the Exam committee , if not resolved immediately CEO resolves the same within 2 working days' time. If still the grievance is not resolved then CEO handover the same to HOD who tries to resolve the same within three working days, If the grievance is still not resolved then the same is forwarded to Director for the final action on it within three working days. Grievance at the university Exam: If the students have queries related to the marks obtained in the university exam they can demand photocopy of their assessed exam paper through proper channel. Further students can apply online for the revaluation and rechecking within stipulated timeframe. Candidates submit an application along with the requisite fees, within ten days from the date of receipt of photo copy.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://mmimert.edugrievance.com/

### 2.6 - Student Performance and Learning Outcomes

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2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Since IMERT is affiliated to Savitribai Phule Pune University (SPPU), IMERT adheres to the syllabus designed and prescribed by affiliating university. The details of MBA Programme, along with its objectives and outcomes is available on SPPU website and the same has also been displayed on IMERT's website.

Programme Outcomes (POs): Programme Outcomes are a set of narrow statements that describes whatstudents (learners) of the programme are expected to know and be able to perform or attain by the time ofgraduation. At the end of the MBA programme the learner will possess the following outcomes:

- 1. Generic and Domain Knowledge -
- 2. Problem Solving & Innovation
- 3. Critical Thinking
- 4. Effective Communication
- 5. Leadership and Team Work
- 6. Global Orientation and Cross-Cultural Appreciation
- 7. Entrepreneurship
- 8. Environment and Sustainability
- 9. Social Responsiveness and Ethics
- 10. LifeLong Learning

Based on these Programme Outcome prescribed by the SPPU, individual course teacher modify the Course Outcomes (COs) offered by SPPU if required. The COs are mentioned in their respective teaching planners and the same are communicated to the students via Google Classroom, IMERT website & email.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.mmimert.edu.in/images/CourseOu tcome/Program-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

IMERT strives to ensure outcome based learning through alignment of its various Course Outcomes (CO) with the MBA Programme Outcomes (PO). The attainment of PO is achieved with the attainment of respective CO of all courses and co-curricular and extra-curricular activities conducted in a particular academic year. The attainment of CO is measured based on cognitive abilities of Bloom's Taxonomy viz. Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Attainments of different COs are evaluated by respective teachers using all concurrent Internal evaluation applicable for the respective subject (Online test, case studies, presentations etc.) IMERT used Google Classroom, Smart school MIS for sharing inputs and evaluation purposes. The students undergo Online Tests (OT) on regular basis during the semester held through Smart School MIS. Other methods for Concurrent Internal Evaluations (CIE) - includes Case Studies, Written Home Assignments, Summer Internship Projects (SIP) Viva Voce, computer lab practical, Presentations and Internal Term End Exam. Apart from CIEs, evaluation includes Term End Exam conducted by SP Pune University. Evaluations of these OPTs, Assignments, Presentations, Case studies, Projects and University term end Exams are effective tools of assessment of CO and in turn POs.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.mmimert.edu.in/index.php/progr ammes/mba-mba-mba/co-po

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during

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### the year

116

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://mmimert.edu.in/images/AQAR202122/2 _6.3.pdf

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mmimert.edu.in/images/AQAR202122/2.7.1-new.pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.2

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of teachers recognized as research guides (latest completed academic year)
- 3.1.2.1 Number of teachers recognized as research guides

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5

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://investor.sebi.gov.in/recognized- commodities-derivatives-trainers.html

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

IMERT has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge as follows-

Linkage withFoundation for MAKEITHAPPEN Center for Invention Innovation Incubation (FMCIII) - An initiative of Marathwada Mitramandal, Pune in collaboration with Tata Technologies Ltd. and Science & Technology Park , FMCIII is designed to conveniently set up a new business in Pune. IMERT has joined hands with FMCIII to provide support to the startups nurtured by FMCIII in terms of MDP (Management Development Programs) and in turn those start-ups will provide industrial exposure to IMERT students.

Linkage with Centre for Innovation, Incubation & Enterprise at Savitribai Phule Pune University, Pune -Marathwada Mitra Mandal's

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IMERT, Pune established the linkage on Tuesday 17th November 2021. Centre for Innovation, Incubation & Enterprise at SPPU shall provide assistance in terms of guidance to the students regarding various aspects of Innovation and start up.

International Conference -IMERT in association with IFERP, Chennai on 11th and 12th February, 2022 in a virtual mode. Conference aimed to bring together leading academic scientists, researchers and research scholars to exchange and share their experiences and research results on all aspects of management, economics, education, engineering & Technology towards sustainable development.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/images/EDcell/S PPU-Linkage/ED-Cell-SPPU-Rev.pdf

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	https://www.mmimert.edu.in/index.php/resea rch-publication/pgrc/pgrc-approvals
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

18

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Unnat Bharat Abhiyan (UBA): MM's IMERT conducted a survey in five villages under UBA. The Mission of Unnat Bharat Abhiyan is to

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enable higher educational institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. Students could visualise the problems faced by villagers, facilities available to them and implementation of various Govt schemes in these villages.

Project Nelda: IMERT faculty members along with group of students (mentees) visit Hanuman tekdi S B road Pune, for the plantation and preservation of trees under institutional environmental protection inatatives.

IMERT faculty members along with students visit NGOs Aplaghar, The Poona School and Home for the Blind Girls, Mamta Foundation, Shambhuprathisthan for theto donate some amount, gifts and spend quality time with the underprivileged innates as a tribute to the renowned historical personalities.

'Har Ghar Tiranga' campaign is aGovernment of India initiative - IMERT organized and implemented the campaignfrom 6 th Aug. to 15th Aug. 2022. Under "Swachha Bharat Abhiyaan" IMERT Faculties were involved in cleaning the Institute's campus on 2nd Oct. 2021 as a tribute to Mahatma Gandhi on his birth anniversary.

Such experiences sensitise students towards social and environmental issues.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/images/Activiti es2022/UBA-Report.pdf
Upload any additional information	<u>View File</u>

## 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension	activities from
Government/Government recognized bodies year wise during the year	

6

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

313

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

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#### 3.5 - Collaboration

## 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

## 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

## 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

## 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure has all modern facilities and produces the environment conducive to facilitate effective teaching-learning. Management has provided more than adequate infrastructure to the

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institute in-anticipation of growth. IMERT has 2840 sqm which is more than requirement of AICTE. IMERT's infrastructure includes 6Classrooms (including 3 smart classrooms), 2Tutorial rooms, 1 Seminar hall, library, Computer centre, Director Office, Board Room, Office all inclusive, cabin for HOD, Exam control room, adequate Faculty rooms, Girls' common Room, Boys' common Room, Placement office with a boardroom. Computer center is well equipped to carry out curriculum orientated laboratory practical. Institute has 120 computers and laptops, which are solely and independently used by students and faculties for facilitating Teaching - Learning. All instructional areas are adequately equipped with relevant as well as latest teaching learning aids such as boards, Screens, LCD Projectors and PCs with internet connectivity. Spacious Seminar Hall is well equipped with audio visual facilities. Institute has well designed board room equipped with audio-visual and multimedia facility. In addition to this, one more boardroom has been provided for placement office. Entire campus is Wi-Fi enabled with 100 mbps connectivity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/4.1.1-photos.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

IMERT continuously strives to achieve its vision and follow its mission. To make our students, responsible citizens, IMERT gives due consideration to their health and physical development by providing adequate facilities for sports and games. This can be made clear from following points: The institute has adequate facilities for indoor as well as outdoor games. For outdoor games, institute has a sports ground where necessary supporting facilities required for basket ball and volley ball are well-made & well-utilized. Facility for indoor games like Carom, Chess and Table tennis is available. These facilities are used by students after college hours. Well equipped gymnasium and yoga facility is made available to all the staff and students. Institute owns sports material and other equipments like Cricket kit, basket ball, volley ball, etc. However, if needed, students come with their own equipment also. All cultural activities are carried out on the ground as well as in the seminar hall. All the

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## infrastructural facilities are adequate and are utilized by students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/index.php/karma nta-2022

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/4.1.3additional-inflink.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 1.62

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

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#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of IMERT is automated. The process of automation and upgradation is initiated as and when required. The library uses 'Autolib NG' and its latest upgrade was made in the year 2018-19. The institution has Integrated Library Management System software 'Autolib NG' which is fully automated with barcode technology. It helps library to give fastest service to the user. Autolib NG software is used to track the record of books issued or available in the library. The modules of the software are as follows1. Acquisition: To create database of newly arrived books. 2. Circulation: To issue/return/renew books to students & staff. 3. Cataloging: To generate accession register and reports. 4. Serial Control: To maintain and keep record of the serial (Printed Journals). 5. Online Public Access Catalogue (OPAC) tool: to explore various titles of books in the library. Report generation-This is one of the important modules of the Integrated Library Management System (ILMS), which helps to generate various reports viz. Journal Reports, Acquisition Reports, Abstract reports, Stock reports etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.mmimert.edu.in/images/4.2.1 for-linkMember-Roll-Wise-List.pdf

#### 4.2.2 - The institution has subscription for the | A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

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#### journals during the year (INR in Lakhs)

#### 0.2375

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IMERT has well-equipped & well-facilitated computer center with LAN connectivity. Every staff member has a separate computer with LAN connectivity. IMERT has a Wi-Fi facility with100 MBPS Lease Line. This up-gradation was done from time to time as per the norms prescribed by AICTE and institute requirements. IMERT has upgraded desktops PCs as well. We have upgraded RAM and SSD.

#### Sr. No. Equipment Number

- 1 Printers 14
- 2 Scanners 9
- 3 Server 1
- 4 UPS 4

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- 5 LCD Projectors 12
- 6 Head phone 22
- 7 Webcam 22

Details of IT facilities Currently IMERT has 120 computers and laptops. Considering the changes in technology institute has constantly updated itself by discarding old PCs and procuring new PCs. Bandwidth of WiFi at IMERT is 100 Mbps.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/4.3.1link-1.pdf

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

## **4.3.3** - Bandwidth of internet connection in the Institution

Α.	?	50	OMBI	PS
420	•	$\sim$ $^{\circ}$		

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

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#### 67.25

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At IMERT, computer maintenance, electrical repairs as well as other maintenance work are carried out in house. To avoid breakdowns of the facility or equipment, preventive maintenance of computer centre, plumbing, electrical facilities, etc. are done.

Centralized shared facilities: Periodic repair & maintenance of RO plant, Water coolers, DG set, CCTV, Elevator, Firefighting system, Transformer etc is carried out.

Computer Lab: IMERT has computer Lab In-charge who looks after all the IT facilities. Complete institute presmises including Computer lab are well-maintained and taken care of in terms of LAN connectivity, number of computers, smooth and hassle-free functioning of computers, availability of required software and hardware facilities. Students and faculty members are encouraged to utilize computer centre for enhancement of knowledge.

Housekeeping: For maintenance and cleaning purposes, professional housekeeping agency is appointed. Separate budget is allocated every year. Gardening, Sweeping and Sanitizing inside the campus is regularly done by the housekeeping staff.

Security of the campus: Multipoint security service is provided round the clock. It is outsourced on contractual basis.

Utilization: Institute has a defined set of policies and procedures with respect to utilization of physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.

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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/4.4.2link.pdf

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

215

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the
institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

## 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.mmimert.edu.in/images/AQAR2021 22/5.1.3Capacity-building-and-skills-en hancement-initiatives-taken-by-the- institution-include-the-following.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

335

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

335

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

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5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

#### A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	View File

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

108

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

01

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File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a very active 'Student Council' and representation of students on various academic and administrative committees such as SC ST committe, Internal Complaint Committee, IQAC, Anti Ragging, Placement cell, ISR, Sports and Cultural cell.

The students play a key role under the guidance of teachers in initiating, planning and executing various co-curricular, extracurricular and extension activities. It helps in developing professional skills required by management professionals like - planning, organising, communication, direction, motivation, control, teamwork and leadership. It leads to development of holistic personality of students enhancing their employability and entrepreneurial abilities. Students themselvescoordinate and participate enthusiasticallyinto various events to name a few, Karmanta (Cultural and Sports Event), Shiv Jayanti (Visit to Orphanage), Nelda (Environmental conservationactivities) and Placement drives.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/index.php/about- us/statutory-committee-2021-22
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

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### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered 'Alumni Association' Alumni Association (Registration no. 1202/2016) w.e.f. 25th July 2016. It represents dynamic, talented, versatile and energetic network of alumni of the Institute. Alumni members of Association are representing institute in reputed organisations at good positions and contributing towards the success of their organisations.

The Alumni Association is significantly contributing for the development of the Institute in manifold ways.

- 1. Alumni Meet: The Instituteorganizes 'Alumni Meet' every year. The Marathwada Mitra Mandal's Alumni association has organised alumni meet on 26th March 2022. Total 92 Alumni members attend the meet.
- 2. Alumni representation on College Development Committee (CDC): The Committee plays key role in overall development of the Institute. There is alumni representative on this committee who contributes by way of bright ideas and suggestions.
- 3. Participation of Alumni in Co-curricular, Extra-curricular and Extension Activities of the Institute: Alumni contribute in various activities of the Institute like - experience sharing in induction orientation programs, seminars, workshops, helping in organizing industrial visits,

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- entrepreneurship development, judges for various cultural and sports activities, supporting extension activities such as Nelda.
- 4. Support in Placement Activities: Alumni contribute significantly in supporting placement activities in the form of offering internships final placements.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/index.php/campus-buzz/alumni-meet-2022
Upload any additional information	<u>View File</u>

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

IQAC plays a leading role in drafting perspective plan through indepth deliberations and inputs from important stakeholders viz. students, faculty, parents, alumni, industry experts. The Perspective plan thus developed is put forth in the IQAC meeting for detailed discussion. Based on the disussion and suggestion received the plan is reviewed and modified accordingly. Based on the institutional priorities by refering to perspective plan the agenda College Development Committee (CDC) meeting is drafted. After seekingthe approval from CDC committee, respective agenda/initiativeis implemented through various statutory committees. The activities mentioned in the plan are always in tune with the Vision and Mission statements of our institute and which in turn is in tune with our Marathwada Mitra mandal Trust's motto'Welfare of Masses'.

Institute Vision: "IMERT endeavours to be the institute of preference for Quality Management Education".

Institute Mission: "Our mission is to impart professional management education by providing a conducive environment to every individual to evolve as an effective Management Professional, Entrepreneur and a Responsible citizen."

Thus, the institutional governance is reflected and adhered in tune with vision and mission of the institute and in line with trust motto at large.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/index.php/about- us/statutory-committee-2021-22
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralized organisational functioning is followed by IMERT. It operates in accordance with guidelines established by IQAC andCollege Development Committee (CDC). The Director passes administrative decisions taken in consesus to Office superintendent then the same were passed on to the respective staff members. For academic decisions discussion is initiated with HOD and further decisions made were passed to HOD which further will be passed to respective committees for implementation. As a part of participative management, IMERT has representatives on the CDC and IQAC from both teaching and non-teaching employees. IMERT has active Student Council and also has a representation of Students on various statutory committees and cells.

Example 1 - Unnat Bharat Abhiyan is a project by Government of India inspired by vision of transformational change in rural development by leveraging knowledge institutions. Under the guidance of Director, Unnat Bharat Abhiyan coordinator and other faculty members along withstudents carried out village and household surveys at 5 villages viz. Dingrajwadi, Thakursai, Tikona, Wajewadi and Kasari. Students got an opportunity to conduct survey based research andinteract with rural population and know the problems faced by rural population. This helped in sensitizing them towards their social responsibilities.

Example 2 - MBA Induction Program 2021-22

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/images/Activiti es2022/UBA-Report.pdf
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

IQAC communicates and shares institutional perspective plan to all the staff members for their knowledge, reference and record. Based on the perspective plan, which in line with the institutional vision mission, HOD, IQAC, various committees and cells, PGRC plan their activities which are compiled in the form of academic calendar. Further we ensure to adhere to Institutional Academic Calendar.

Following are some of the activities of perspective plan deployed during the A. Y. 2021-22 -

- 1. International Conference
- 2. Webinar on IPR
- 3. SEBI programs
- 4. Karmanta Sports and Cultural event
- 5. MS Office Training by IIT Kanpur.
- 6. Implementation of AICTE PARAKH
- 7. Linkage with CIII at SPPU
- 8. Unnat Bharat Abhiyan

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File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.mmimert.edu.in/index.php/iqac/ iqac-mom-2021-22
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Executive Committee (EC) is a parent authority of entire Marathwada Mitramandal (MM) group of Institutes. The span of control includes all the institutes falling under MM's umbrella. Followed by EC we have Governing Body (GB), College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC) to contribute to institutional growth along with social welfare. In addition there is significant contribution by Director, HOD and faculty members for effective functioning of institute by adhering to the various institutional perspective plan, academic calendar, strategies and policies. To name a few - appointment and service rules, procedures, leave policy, exam policy, academic policy.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in//images/AQAR202 122/6.2.2-2.pdf
Link to Organogram of the institution webpage	https://www.mmimert.edu.in/index.php/about- us/about-imert
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in	A. All of the above
areas of operation Administration Finance	
and Accounts Student Admission and	
<b>Support Examination</b>	

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File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Institution has great concern towards welfare of teaching and nonteaching staff. Following are the welfare measures provided by the Institute and management. Financial support to publish Research work of faculty members and to attend workshop/ FDPs/ Conference. Membership of the Credit Cooperative Society from Marathwada Mitramandal Trust. It has zero interest loan facility up to Rs. 27,000/-. It has low interest loan facility. MMextends concession on MBA Fees to the children of staff. IMERT avails Employee Provident Fund to all staff. Gratuity benefits, timely increments were givento teaching and non-teaching staffs. Advance salary is deposited in case of emergency and festival like Diwali. In-house development programs are organised for teaching and nonteaching staffs. Apart from these, rest rooms, RO drinking water, Free tea / coffee to all staff twice a day is provided. Birthday leave, On Deputation leave, Maternity leave, Study leave, Compensatory off and Earned leave were given. Marathwada Mitramandal (MM) Trust has tken a group accidental policy for all the staff members of all MM group of institutes.

File Description	Documents
Paste link for additional information	https://mmimert.edu.in//images/AQAR202122/ 6.3.1.pdf
Upload any additional information	<u>View File</u>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend

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#### conferences/workshops and towards membership fee of professional bodies during the year

29

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

IMERT follows the 360 ° Performance Appraisal System. This system is developed in accordance with the Gazzette published by AICTE on 1stMarch 2019. According to this system, every faculty first self appraises and then the appraisal is done by Director for each performance index.

Following are the parameters and norms for 360 ° Performance Appraisal System for faculty members - 1. Student Feedback 2. Teaching, Learning process 3. Departmental activities 4. Institute level activities 5. Research contribution 6. Contribution to society.

The outcome of overall assessment is graded as Extraordinary, Excellent, Very good, Good and Satisfactory.

Following are the parameters and norms for 360 ° Performance Appraisal System for non teaching members - 1.Attendance during the Assessment year, 2. Knowledge of Work, 3. Quality of Work, 4. Communication, 5. Supervisory Ability, 6. Initiative & Co-operation and 7. Interpersonal Relations.

For Teaching as well as non-teaching staff, their roles and KRAs are well defined in details by way of written document. Their Performance Appraisal is based on their KRAs. Performance Appraisal is conducted yearly for both Teaching and Non-Teaching Staff.

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File Description	Documents	
Paste link for additional information	https://mmimert.edu.in/images/AQAR202122/6	
Upload any additional information	<u>View File</u>	

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year, IMERT undertakes statutory external financial audits as well as internal audits. Detailedmechanism is as follows:

- Vouching is done after actual cash and other assets have been verified.
- Particular attention is placed on verifying authorization and approval by the sanctioning authority during the vouching procedure. In the case of IMERT, the director of the institute is the sanctioning authority.
- The real audit of the transactions recorded in the various books of accounts, such as the cash book, bank passbook, and other subsidiary records, comes after the vouching. Accounting records for statutory payments and compliances, such as TDS, GST, and EPF, as well as interinstitutional transactions, weregiven special attention.
- Rechecking of the documents is done in the event of any question or objection with regard to a particular entry or document, and the issue is then handled.
- The auditors produce a "Auditor's Observations Report" at the conclusion of the auditing procedure to the management of Marathwada Mitra Mandal Trust. Further Trust sents Audit Report to respective Head of the institute for their kind perusal and written compliance on the audit observation and queries if any. Head of Institution ensures necessary provisions to minimize queries in future.

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File Description	Documents
Paste link for additional information	https://mmimert.edu.in/images/AQAR202122/A udit-Report.pdf
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Funds generation -

- The majority of the money is raised by student fees, government of Maharashtra-funded scholarships, and freeships. The institute uses between 70 and 75 percent of this fee-based fund for employee payments and other expenses.
- Through alumni registration, money is raised, and it is used to support the operation of the alumni association.
- Under the PGRC, fees are taken from PhD students which is ued for conduct of various progress review / pre-PhD presentations.
- Every year, the Directorate of Technical Education (DTE), Mumbai, makes its Facilitation Center available to IMERT. In order to do this, DTE gives the institute money, which is then used to carry out facilitation during the admission process.
- Every year institute receivesfinds from Savitribai Phule

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Pune University(SPPU) for conducting Summer Internship Project Viva and University examination.

Resource Utilization -The Institute prepares budget for every year and accordingly utilization is done as per the requirement.

- Salary to staff
- Research activities
- Office & Administrative Expenses
- Capital Expenditure Purchase of equipments, etc.
- Library resources
- Infrastructure development & maintenance
- Management reviews & approves the budget. All activities are conducted as per approved budget. The Institute follows standard procedure for bill settlement and payments.

File Description	Documents	
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/IMERT-Balance-sheet-2021-22.pdf	
Upload any additional information	<u>View File</u>	

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes as below:

IQAC strives hard to take initiatives for students, staff, institute and society development at large. These initiatives were discussed in detailed in IQAC meeting and decisions were made and implemented. Review of same is taken by means of Action Taken Report. Following examples explains the contribution of IQAC for the sole aim of quality assurance.

- 1. IQAC initiated association withCentre for Innovation, Incubation & Linkageat SPPU for the purpose of developing innovation ecosystem
- 2. Unnat Bharat Abhiyan is a project by Government of India

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inspired by vision of transformational change in rural developmentby leveraging knowledge institutions. To sensitize the students and staff towards their social responsibilities, IQAC under the guidance of Director participated in the Unnat Bharat Abhiyan initiative. IMERT faculty members along with students carried out village and household surveys at 5 villages namely, Dingrajwadi, Thakursai, Tikona, Wajewadi and Kasari. Thus the students got an opportunity to conduct survey based research and interact with rural population and know the problems faced by rural population. This in turn will help in holistic devlopment of our students.

File Description	Documents
Paste link for additional information	https://www.mmimert.edu.in/images/AQAR2021 22/6.5.1-CII-SPPU.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IMERT reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities as follows -

Time to time IMERT organises guest sessions and workshops for the students on comtemporary topics as a value addtion to the curriculum. The topics of these guest sessions and workshops are related to Business analytics, Finance, Health habits, Communication skills, Technical skills to name a few.

Further toenhance employability skills of students MS Office knowledge is very significant from recruitment view point. IMERT provides MS office training in associationwith IIT Kanpur.100 students were benefitted and receivedcertificates based upon their participation and clearing the examination. Thus various reviews related to teaching learning is routine process at IMERT for quality check and establishing a bechmark for imparting quality management education. Institute also conduct mid semester and end semester reviews to ensure the check on established system. In

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addition various exam reforms were initiated and SOP's were modified for ensuring smooth conduct of examination with transperency.

File Description	Documents
Paste link for additional information	https://mmimert.edu.in/images/training/MS- Office.pdf
Upload any additional information	<u>View File</u>

# 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

в.	Any	3	of	the	above
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File Description	Documents		
Paste web link of Annual reports of Institution	https://mmimert.edu.in/images/AQAR202122/A nnual-Report.pdf		
Upload e-copies of the accreditations and certifications	<u>View File</u>		
Upload any additional information	View File		
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>		

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IMERT has equal participation of both boys and girls in the students' council. To promote Gender equity, IMERT also has the requisite statutory bodies:

1. Anti Ragging Committee

- 2. Internal Complaints Committee
- 3. Grievance cell
- 4. Awareness on POSH at workplace.

In addition the Institute has the following:

For the convenience of both male and female students, IMERT has an in-campus boys as well as Girls hostel. For all outdoor, out station activities, the students are accompanied by teachers. CCTV cameras are installed on the campus (including classrooms) for a safe and secure environment

There is a provision of Girls Common Room as well as Boys Common Room. The Girls common room for female staff and students is of 75 square meters with attached toilet facility along with sanitary napkin vending and incineration machine.

Internal Complaints Committee (ICC) has been duly constituted to redress grievances. Institute has provided online portal for grievance redressal.

IMERT strives hard to take preventive measures to have gender equity by way of counseling and mentoring.

File Description	Documents
Annual gender sensitization action plan	https://www.mmimert.edu.in/images/AQAR2021 22/7.1.1-Annual-gender-sensitization- action-plan-with-sign.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mmimert.edu.in/images/AQAR2021 22/7.1.1-Specific-facilities-provided-for- women-with-sign.pdf

## 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

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File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute practices the segregation of Solid Waste and its effective management in the campus.

Separate waste bins are provided for dry and wet waste at every corner of the corridor, wash rooms and common room. The dry waste bins are also placed in computer centre, library, classrooms, etc. The dry and wet waste is handed over to municipal waste collection agency.

Liquid Waste Management: Liquid Waste from the wash rooms is connected to the municipal sewage line.

The Institute does not deal with Bio-medical waste, hazardous chemicals and radioactive waste.

E-waste management: Institution disposes E waste in such a manner that it will not create pollution in the campus. Bins are placed at different locations for collection of E waste. The Collected E waste is disposed off as per environmental norms.

Waste recycling system

- a)Paper Waste Management: Old newspapers are given for recycling to external recyclers(Raddi/Kabadi shops.
- b) Food Waste Disposal & Vermi composting: Vermi composting plant is set up near Hostel Mess.
- c) Plastic Waste: The Institute hands over plastic garbage to Municipal authorities along with other waste.

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File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

## 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

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following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute's admission process is governed by the State CET

cell under the Directorate of Technical Education, Maharashtra. Thus the admission process is inclusive considering merit as well as ensuring enrolment of economically and statutorily defined backward categories.

The teachers teaching in the Institute are also appointed following relevant Government guidelines ensuring inclusivity of various caste and cultural backgrounds in the teaching staff.

To bring about inclusivity and harmony towards various diversities, the Institute organizes and/or celebrates specific important occasions such as International Women's Day, Gandhi Jayanti, Marathi Bhasha Samvardhan Din. International Women Day was celebrated by felicitation of Women staff and a cake cutting ceremony. Gandhi Jayanti was celebrated by cleaning of campus by staff under Swatch Bharat Abhiyan as well as watching a video documentary on Gandhi Ji. To sensitize students about socioeconomic diversities and to bring about inclusivity the Institute organizes students visit to Old Age Homes, Blind School for Girls etc.

International Women's Day is a global day celebrating the social, economic, cultural, and political achievements of women. It is also a focal point in the women's rights movement, bringing attention to issues such as gender equality, reproductive rights and violence and abuse against women.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

IMERT plans and organizes various days to sensitize students and employees about the constitutional obligations: values, rights, duties and responsibilities of citizens. Independence Day, Gandhi Jayanti, Constitution Day etc. are organized each year.

The celebration of the Constitution Day reminds everyone about the painstaking efforts taken by everyone involved along with Dr. B.R. Ambedkar for framing the constitution in such a manner so as to

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make it inclusive in nature. The Constitution day was celebrated on 26th November 2021 in an online mode due to Covid related restirictions.

The Republic Day celebration reminds everyone about the adoption of the Indian constitution having the basic underlying principle of a secular democratic republic offering equal opportunities to all.

Independence Day reminds students about the selfless contribution made by Indians across different religious and caste backgrounds that came together for a common goal of an independent nation.

This year in addition to the Independence day, the Institute participated in the The Har Ghar Tiranga campaign under the aegis of Azadi ka Amrit Mahotsav

Sensitization can be achieved by the celebration of above mentioned days. Merely arranging a lecture or a guest session may not serve the purpose

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mmimert.edu.in/images/AQAR202122/Constitution-day.pdf
Any other relevant information	https://mmimert.edu.in/images/Har-Ghar- Tiranga.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

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File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute organizes and celebrates national and international importance such as Republic Day, Independence Day, Birth anniversary of Mahatma Gandhi and Chhatrapati Shivaji maharaj, Constitution day, International Yoga Day etc.

Birth anniversaries: Every year, the Institute celebrates the birth anniversaries of Mahatma Gandhiand ChhatrapatiShivaji maharaj with programmes that remind the students and everyone involved in the contributions and sacrifices made by them.

Independence Day: Every year Independence Day is celebrated on 15th August at IMERT. Students and faculties assemble on the ground for flag hoisting. A renowned speaker, usually an exserviceman, is invited who shares his real life experiences while serving in Indian army. Republic Day: IMERT celebrates Republic Day on 26th of January every year. The speaker talks about the implementation of the constitution on this occasion.

Constitution Day: Institute observes 26th November as Constitution Day. The speaker talks about the contributions made by personalities like Dr. B.R. Ambedkar in framing the constitution.

International Yoga Day: Institute celebrates International Yoga day on 21st June every year.

International Women's Day: IMERT celebrates International Women's Day on 8th of March every year. Various women centric programmes are organized & conducted by Women cell of the Institute.

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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1: Inculcating environment consciousness among students through Project NELDA

#### Objectives:

- a. To protect environment through plantation and preservation of trees.
- b. To create awareness among students and instill the urge towards environmental protection.

Environmental protection focuses on efficiency, protecting wildlife and flora, and minimizing carbon footprints. IMERT has signed MOU with Nelda Foundation, Pune for project Nelda for plantation and conservation of trees. Nelda Foundation is a Section 8 Company under the Companies Act, 2013. Due to Covid 19 outbreak and the resultant locdown and restrictions on social gatherings, there were limitations in continung with this practice.

2: Welfare of the masses through Institute level scholarship to poor and needy students

#### Objectives:

- 1. Ensuring the management education to masses irrespective of their financial status.
- 2. Providing the support system to financially and socially challenged students.

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Welfare of Masses is the motto of Marathwada Mitra Mandal (MMM). Management of MMM takes every step to ensure that financially challenged studentsare provided with the education and career opportunities. This is done by providing an ecosystem having three elements namely need-based scholarship in the form of fees-waiver, providing free/ substantially subsidized hostel accommodation and helping them in building their career.

File Description	Documents
Best practices in the Institutional website	https://www.mmimert.edu.in/images/AQAR2021 22/Nelda-10.07.2022.pdf
Any other relevant information	https://mmimert.edu.in/images/AQAR202122/7

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Unnat Bharat Abhiyan (UBA) -

Marathwada Mitra mandal (MM) Trust's objective is "Welfare of Masses". While MM's IMERT's (Institute of Management Education Research and Training) mission is "to impart professional Management education by providing a conducive environment to every individual to evolve as an effective management Professional, Entrepreneur and a Responsible citizen". In line with these mottos, IMERT always participates into various societal initiatives. One of such social institive is Unnar Bharat Abhiyaan.

IMERT is proud participating institute in Unnat Bharat Abhiyan (UBA). UBA wasformally launched by the Ministry of Education (MoE) (formerly Ministry Human Resource Development (MHRD)) in presence of The President of India. The conceptualization of Unnat Bharat Abhiyan started with the initiative of a group of dedicated faculty members of the Indian Institute of Technology (IIT) Delhi working for a long in the area of rural development and appropriate technology.

IMERT has adopted five villages under UBA project. Following are

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the adopted villages:1. Dingrajwadi, 2.Thakursai 3.Tikona 4.Wajewadi 5.Kasari.

IMERTreceived seed money of Rs. 50,000 from Ministry of Education.

IMERT conducted surveys into two phases - Village (April 2022) and Household (July 2022) Surveys.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

Strengthening IQAC:.IMERT wish to empower our IQAC by organizing awareness programs on NEP 2020 and NBA.

Academics & Student's Development: We will continue organizing gender equity and sensitivity towards cross cultural issues and the knowledge of Indian Cultural. IMERT will continue providing training in MS Office by IIT Kanpur (EICT). IMERT will provide English language trainingin association with Cambridge University Press and Assessment India Pvt Ltd. IMERT will continue participationin Fit India movement.

Alumni: We have planned to involve alumni cell in planning the institute and student development activities and employability enhancement.

Entrepreneurship Development: Institute will expand various activities under Institution Innovation Council (IIC) of Ministry of Education to support entrepreneurship culture. In addition to initiatives by FMCIII (For MAKE IT HAPPEN, Center for Invention, Innovation and Incubation).

Research & Consultancy: The PGRC will also continue to work on for organizing research conferences, workshops, promoting quality initiatives such as intellectual property rights awareness programs and supporting activities.

Extension & Outreach activities: We will continue contribution in Unnat Bharat Abhiyan (UBA), otherSocial activities and through project NELDA. IMERT will organize awareness program on UN Sustainability Goals

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Annual Quality Assurance Report of MARATHWADA MITRA MANDAL'S INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING

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