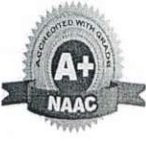




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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/4

Date: 24th April 2023

To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 10th May 2023.

All IQAC members are cordially invited to attend the Fourth Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 10th May 2023.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

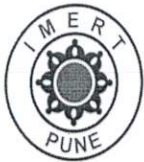
Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. Discussion on NEP 2020
3. To appraise the status of statutory compliances related to
 1. Submission of SAR to SPPU
 2. AICTE EoA
 3. Submission of AQAR for AY 2021-22
4. To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular
5. To discuss about the faculty and staff development initiatives and seek the approval for required budget.
6. To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)
7. Any other points with the permission of the chair.

Thank You



 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th May 2023 at 11 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	IQAC-Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society/ Trust Representative
5	Mr. Vivekanand Gaikwad	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Ms. Akshata Babshet	Student Representative
10	Mr. Dhananjay Wagh	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Dr. Shubhangee Ramaswamy welcomed all the present members. The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 09th February 2023.

Discussions: Minutes of the IQAC meeting held on 09th February 2023 were read and confirmed by the IQAC coordinator in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

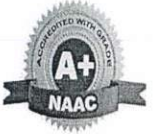
Agenda 2: Discussion on NEP 2020

Discussions: Dr. Pranav Kayande provided insights into the NEP 2020 Government Resolution dated April 20, 2023, highlighting key provisions such as the implementation phases, credit framework for UG & PG programs, choice of majors and minors, and



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directives for state universities and colleges. Dr. Jitendra Bhandari discussed the Academic Bank of Credit (ABC) and credit transfer process, noting the institute's readiness with ABC IDs and the need to await guidelines from SPPU. Dr. Mangalgouri Patil emphasized the institute's initiatives under Indian Knowledge System (IKS), including yoga and festival celebration.

Resolutions: Hon. Shri. B.G. Jadhav advised seeking clarity on NEP-2020 implementation and awaiting directives from SPPU. Dr. Ramaswamy expressed the interest in participating in SPPU's Board of Studies to contribute to NEP 2020 implementation at SPPU level. Mrs. Shilpa Budukh recommended attending workshops and seminars for a better understanding of IKS.

Proposed By: Dr. Pranav Kayande

Seconded By: Hon. Shri. B.G. Jadhav

This Resolution was passed unanimously.

Agenda 3: Statutory Compliances Related to:

1. Submission of SAR to SPPU

2. AICTE EoA

3. Submission of AQAR for AY 2021-22

Discussions: Dr. Pranav Kayande updated regarding the completion of the Annual Quality Assurance Report (AQAR) for AY 2021-2022, which is scheduled for submission on the NAAC Portal. He also shared the details regarding the payment for the Extension of Approval (EoA) for the upcoming academic year. He further added the ongoing process of submitting the self-appraisal report to the affiliating university.

Resolutions: Hon. Shri B.G. Jadhav advised adhering to deadlines.

Proposed By: Dr. Pranav Kayande

Seconded By: All present members

This Resolution was passed unanimously.

Agenda 4: To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular

Discussions: Dr. Jitendra Bhandari discussed upcoming activities focusing on holistic student development, including workshops on entrepreneurship, career guidance, and sessions to enhance employability skills. Dr. Mangalgouri Patil detailed an experiential learning project where students will undergo the training on using library e-databases, which will help in a comprehensive concurrent evaluation for the course Industry Analysis and Desk Research.

Resolutions: Mr. Abhishek Pandey recommended aligning activities with the G20 Summit at SPPU. Mrs. Shilpa Budukh suggested organizing an activity to raise awareness about World Environment Day and advocated for tree plantation initiatives.

Proposed By: Dr. Jitendra Bhandari

Seconded By: Mrs. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 5: To discuss about the faculty and staff development initiatives and seek the approval for required budget.



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Discussions: Dr. Shubhangee Ramaswamy emphasized the importance of promoting a research culture at the institute and proposed funds for FDP and SDP initiatives. Dr. Ramaswamy informed about the recruitment of teaching and non-teaching staff. Dr. Jitendra Bhandari updated on the ongoing planning for an FDP on NBA accreditation processes and the upcoming training session on ERP modules by the ERP Vendor.

Resolutions: Hon. Shri B.G. Jadhav recommended publishing advertisements for vacancies in newspapers at the MM Trust level. He also provisionally approved a Research grant of Rs. 20,000 per annum and advised completing the necessary documentation for final approval.

Proposed By: Dr. Shubhangee Ramaswamy
Seconded By: Hon. Shri B.G. Jadhav
This Resolution was passed unanimously.

Agenda 6: To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)

Discussions: Dr. Pranav Kayande updated about the participation in the UBA project, adopting five villages: Dingrajwadi, Thakursai, Tikona, Wajewadi, and Kasari. He highlighted the completion of the first phase of surveys for all villages in April 2022, along with the receipt of appreciation letters in February 2023 and upcoming visit to Tikona and Thakursai villages under UBA. Dr. Mangalgouri Patil informed about the upcoming activity of commodity derivatives program for farmers in Baramati and Mrs. Shilpa Budukh praised student participation and emphasized the importance of sensitizing students to social issues.

Resolutions: Hon. Shri. B.G. Jadhav appreciated the efforts and advised documenting the issues faced by these villages for further action.

Proposed By: Dr. Pranav Kayande
Seconded By: Mrs. Shilpa Budukh
This Resolution was passed unanimously.

Agenda 7: Any Other Points with the permission of Chair

Discussions: Dr. Mangalgouri informed about the insurance policy purchased at the MM trust level, including Group Health Insurance through Magma-HDI and group accident Suraksha insurance. Dr. Kayande informed about the Purchase of attendance centralization software and pending electrical fitting work.

Resolutions: Hon. Shri B.G. Jadhav advised completing the pending infrastructure work and sharing the Magma HDI insurance policy details with the staff members.

Proposed By: Dr. Jitendra Bhandari
Seconded By: Dr. Mangalgouri S Patil
This Resolution was passed unanimously.

 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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ACTION TAKEN REPORT

Decision	Action Taken/ Outcomes
Discussion on NEP 2020 based on GR Dated 20th April 2023	<p>Dr. Shubhangee Ramaswamy applied for BoS Member as per section 40 (2) (b)(ii) for Human Resources Management Board of Studies under Commerce and Management and her candidature was approved.</p> <p>Planning for the Session on National Education Policy 2020 in the Month of June 2023.</p>
Statutory Compliances Related to: 1. Submission of SAR to SPPU 2. AICTE EoA 3. Submission of AQAR for AY 2021-22	<p>Submission of Self Appraisal Report (SAR)-2023-2024 was submitted to SPPU on 11th May 2023.</p> <p>Extension of Approval for the Academic Year 2023-24 was received on 15th May 2023.</p> <p>AQAR was submitted in the month of March 2023.</p> <p>College Development committee meeting was conducted in the month of May 2023</p>
Student Centric Activities: Co-Curricular and Beyond the Curricular	<p>E-poster competition was organised on 18th May 2023 on Lifestyle for Environment under G-20 initiative, wherein 32 students participated in the competition and the guest & evaluator was CA Anurag Sapre from Kirtane Pandit and Associates.</p> <p>Session on Career Guidance: Preparation for Competitive Examination by Mr. Shashank Surve, Class II Officer under Ministry of Home Affairs 19 Students attended the session.</p> <p>Session on Intellectual property rights and IP management for Start-ups was organized on 30th May 2023. Mr. Swachand Gokhale (CS) was a resource person.</p> <p>Tree Plantation & Conservation in association with Nelda was organised in the Month of May and June 2023</p> <p>World Environment Day in association with MMCC, Deccan on 5th June 2023</p> <p>Industrial Visit to Bharat Electronics Ltd in the Month of May 2023</p> <p>Workshop on Sahaj Yoga was Organised in the Month of May 2023</p> <p>Orientation to Centre for Monitoring Indian Economy (CMIE) Database in the Month of May 2023</p> <p>Workshop on Advance MS Excel for MBA-IV Semester organised in the Month of June 2023</p> <p>Industry Analysis and Desk Research Project Presentation in the Month of June 2023</p> <p>Summer Internship Orientation Activity was Conducted in the</p>



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	<p>Month of July 2023. Soft skill Training by Rubicon Foundation supported by Barclays in the Month of May 2023 Workshop on “IPR & IP Management Start up and Business Model Canvas” in the Month of May 2023 TPO Summit 2023- and industrial visit in the Month of June 2023</p>
To discuss about the Faculty and Staff Development Initiatives	<p>Faculty recruitment was initiated. One day FDP on NBA accreditation Process was arranged in the Month of June 2023 One Day Staff Development Program on ERP Training by vmedulife in the Month of June 2023 Research grant of Rs. 20000 per head for AY 2022-23 was disbursed in the Month of June 2023 Approval of membership of Toastmaster International Organization in the Month of March 2023</p>
Status of UBA Project and Commodity Derivatives Program by SEBI	<p>Post Village survey was carried out at Tikona and Thakur Sai villages on 19th May 2023 by Prof Pranjal Jadhav & Prof Chaitrali Kale. Following were a few problems identified-</p> <p>Tikona Village-</p> <ol style="list-style-type: none">1. RO Plant2. garbage management3. Distribution of dustbins Plastic Net bin,4. Segregation of Dry and Wet waste5. Solar energy6. Women Hygiene check up7. Financial literacy workshop. <p>Thakur Sai Village-</p> <ol style="list-style-type: none">1. Women Hygiene Workshop2. Financial literacy workshop3. Garbage Management4. Waste management5. Solar Energy <p>Commodity Derivatives Awareness Program was Scheduled at Baramati</p>



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Any Other Points	Pending Expenses Request for approval to purchase ESSL attendance Centralization Software in the Month of June 2023 Fitting of acrylic TV cover for 3 Samsung TVs 55 Inch each in the Month of June 2023 Payment for electric material required for installation of 3 TV Units at IMERT in the Month of June 2023 Material cost and labour charges electric supply fitting and networking work at IMERT in the Month of June 2023
1. Pending Expenses for Digital Infrastructure and Physical Infrastructure	Insurance for Staff Members The details of insurance shared with the staff members Group Health Insurance through Magma-HDI having a coverage of Maximum Sum Insured per person is Rs. 2 Lakh and group accident Suraksha insurance of Accidental Death Maximum Sum Insured per person is Rs. 5 Lakh
2. Insurance for staff members	

 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 10th May 2023

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr. Shubhangee Ramaswamy	Chairperson, I/C Director	
3	Mr. Abhishek Pandey	Nominee Industry Representative	
4	Ms. Shilpa Buduk	Nominee Local Society	
5	Prof. Vivekanand Gaikwad	Nominee Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Mrs. Kavita Dhamal	Senior Administrative Officer	
9	Ms. Akshata Babshet	Student Representative	
10	Mr. Dhanjay wagh	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	