



Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Date: 2nd August 2019

Notice

You are hereby requested to attend the IQAC meeting as per the following details and Agenda.


Day & Date: Saturday, 10th August 2019

Time : 3.30 PM

Venue: Board Room

Agenda:

1. To plan for next semester
2. To update the MBA curriculum to the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement.
3. To understand the NAAC (National Assessment and Accreditation Council) process.
4. To plan the induction program for the upcoming batch.
5. To plan for Extension and outreach activities



Dr. Jitendra Bhandari

In-charge Director





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INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

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Agenda #1: To plan for next semester

Resolutions: The institute commits to ensuring the teaching plan, timetable, and subject basket are finalized and ready before the induction, alongside improving academic quality for the upcoming semester.

Proposed by. Dr. Rupendra Gaikwad
Seconded by: All the members

Agenda #2: To update the MBA curriculum to the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement.

Resolution: The SPPU university has updated the MBA curriculum align with the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement to ensure the curriculum meets current academic standards and industry requirements, thereby enhancing the educational outcomes and career readiness of the students. Dr. Rupendra Gaikwad updated that one day FDP was conducted for Faculties about Blooms taxonomy.

Proposed by. Dr. Rupendra Gaikwad





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Seconded by: All the members

Agenda #3: To understand the NAAC (National Assessment and Accreditation Council) process.

Resolution: **Resolution:**

Prin. B. G. Jadhav sir emphasized the importance of thoroughly understanding the NAAC process to ensure successful accreditation. In response, Dr. Jitendra Bhandari informed the committee that a session on the NAAC process and strategies for effectively facing the PEER Team visit had been conducted. This session aimed to provide comprehensive insights into the accreditation procedures, key criteria, and best practices for showcasing the institution's strengths during the evaluation.

Proposed by: Prin. B. G. Jadhav
Seconded by: All the members

Agenda #4: To plan the induction program for the upcoming batch.

Resolution:

The committee discussed the need for a well-structured induction program to welcome and orient new MBA students. The induction program aims to familiarize students with the institution's culture, academic expectations, and available resources.

Prin. B. G. Jadhav sir emphasized the importance of creating an engaging and informative schedule that includes sessions on curriculum overview, faculty introductions, campus facilities, and student support services. Dr. Jitendra Bhandari suggested incorporating interactive workshops, guest lectures, and team-building activities to enhance the induction experience.

Proposed by: Dr. Jitendra Bhandari
Seconded by: All the members





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Agenda #5: To plan for extension and outreach activities.

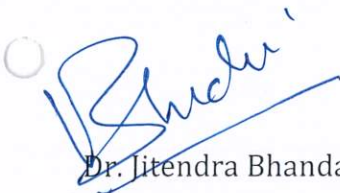
Resolution:

The committee emphasized the importance of faculty involvement in extension and outreach activities to enhance community engagement and social responsibility. Faculties were informed to actively participate and contribute to various initiatives. The Institute has already conducted following activities

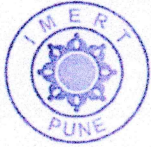
1. **Blood Donation Camp:** Organized to promote health awareness and community service.
2. **Institutional Social Responsibility (ISR) Activities:** Led by the Marketing Department, focusing on impactful social projects.
3. **Commodity Awareness Program:** Conducted in collaboration with SEBI to educate the community about financial literacy and commodity markets.

The committee resolved to encourage all departments to identify and implement additional outreach activities that align with the institution's mission and values. Regular updates on these activities will be shared in subsequent meetings to monitor progress and ensure successful execution.

Proposed by. Prof. Vivek Dighe
Seconded by: All the members


Dr. Jitendra Bhandari
In-charge Director





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**Attendance of Internal Quality Assurance Cell (IQAC)
Meeting**

Date : 10th August 2019

Time : 3.30pm

Venue : IMERT Boardroom

Sr. No.	Name	Designation	Nomination	Signature
1	Prin. B. G. Jadhav	Executive President, MM Trust	Management Representative	<i>B. G. Jadhav</i>
2	Dr. Jitendra Bhandari	I/C Director, IMERT	Chairperson	<i>Jitendra Bhandari</i>
3	Mr. Rakesh Balkrishna Jangale	Sr. GM- HR, Reliable Autotech Pvt. Ltd	Employer Representative	<i>Rakesh Jangale</i>
4	Mr. Omkar Jeste	Sr. Manager, Sales Incentives, Red Hat India Pvt Ltd.	Industry Representative	<i>Omkar Jeste</i>
5	Prof. Vivek Dighe	Assistant Professor	Teaching representative	<i>Vivek Dighe</i>
6	Prof. Aparna Shastri	Assistant Professor	Teaching representative	<i>Aparna Shastri</i>
7	Prof. Praful Sarangdhar	Assistant Professor	Teaching representative	<i>Praful Sarangdhar</i>
8	Mr. Himmat Salunke	Sr. Administrative Officer	Non-Teaching representative	<i>Himmat Salunke</i>
9	Mr. Nikhil Kolpyakwar	MBA Student	Student Representative	<i>Nikhil Kolpyakwar</i>
10	Prof. Vivekanad Gaikwad	Assistant Professor	Alumni Representative	<i>Vivekanad Gaikwad</i>
11	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	<i>Rupendra Gaikwad</i>

